BLUE SPRINGS
MISSOURI

CITY COUNCIL WORK SESSION
Monday, March 30, 2026, 6:00 PM

Journagan Room
Howard L. Brown Public Safety Building
1100 SW Smith Street
Blue Springs, Missouri 64015

Agenda

1. Call meeting to order
2. Confirmation of a Quorum
3. Parks Master Plan
4. Strategic Plan Progress Report
5. Hotel/Motel Tier Presentation
6. Adjourn

Upcoming Meetings

Comprehensive Plan City Leadership Meeting – March 31, 6:30 PM

World Cup Task Force Meeting – April 6, 10:00 AM

Park Commission Meeting – April 7, 6:00 PM

Public Arts Commission Meeting – April 8, 4:00 PM

Planning Commission Meeting – April 13, 6:30 PM

Economic Development Council – April 15. 8:15 AM

Land Bank – April 20, 3:00 PM

City Council Meeting – April 20, 6:00 PM

Planning Commission Meeting – April 27, 6:30 PM

Public Safety Citizen's Advisory Board Meeting – April 28, 6:00 PM

World Cup Task Force Meeting – May 4, 10:00 AM

City Council Meeting – May 4, 6:00 PM

A quorum of the Park Commission may be in attendance. No votes will be taken at the Work Session.

This agenda was posted at City Hall and on the City's website on Thursday, March 26, 2026.

Erin Ford, City Clerk

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EXPLANATIONS

DATE: March 26, 2026

TO: Mayor, City Council, Department Directors, and Press

FROM: City Administrator Christine Cates

SUBJECT: Agenda Explanations

Item 3 – Park Master Plan

BerryDunn will provide a presentation overview of the Parks, Recreation and Open Space Master Plan for City Council and Park Commission. Refer to Council Information Form from Parks and Recreation Director Justin Stuart for additional information.

Item 4 – Strategic Plan Progress Report

Presentation from Staff on the 2026 Strategic Plan Progress Report. Refer to Council Information Form from Assistant to the City Administrator George Schmitz for additional information.

Item 5 – Hotel/Motel Tier Presentation

Presentation from Officer Alex McIntyre of the Community Services Bureau regarding the Blue Springs Code of Ordinances Hotel/Motel Tier System. Refer to Council Information Form from City Administrator Christine Cates for additional information.

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CITY COUNCIL INFORMATION FORM

DATE SUBMITTED: March 25, 2026

ITEM TYPE: Presentation

SUBMITTED BY: Justin Stuart

CONTRACT NUMBER: N/A

DEPARTMENT: Parks and Recreation

STRATEGIC PLAN PRIORITY: Balanced Growth

ITEM DESCRIPTION

BerryDunn will provide a presentation overview of the Parks, Recreation and Open Space Master Plan for City Council and Park Commission.

BACKGROUND

The Parks and Recreation Department completed its first Parks, Recreation and Open Space Master Plan in 2015. That plan provided a blueprint for the Parks and Recreation Department to follow over the next ten years to completely revamp and redirect the Department. The 2015 Parks and Open Space Comprehensive Master Plan led to the purchase of the Fieldhouse and the passage of the ½ cent Park Sales Tax, among many other successful initiatives. Staff was able to complete about 85% of that original plan.

In January 2025, City Council approved a contract with BerryDunn to develop an updated Parks, Recreation and Open Space Master Plan. The City then identified the

completion of the Parks, Recreation and Open Space Master Plan as an objective under the Balanced Growth Priority Area in the City's Strategic Plan 2025 – 2030. The updated Plan will be a comprehensive tool to help guide the decisions made by Council, Park Commission and staff with accountability and transparency. It will set new goals and objectives to continue to improve the Parks and Recreation Department's facilities and programs. The updated Plan will focus the Department's efforts on areas identified as most critical to achieving desired outcomes and adapt as circumstances change.

Staff has been working with BerryDunn for the past 14 months through community engagement, stakeholder input, surveys, Social Pinpoint website and employee surveys to gather input and feedback to contribute to the drafting of the updated Plan. BerryDunn will be giving a brief presentation of the Parks, Recreation and Open Space Master Plan at the City Council Work Session with City Council and the Park Commission. Input and feedback will be considered as BerryDunn works to finalize the plan before being presented to the Park Commission in late April and then on to City Council for final adoption in May

PROJECT TIMELINE

INFORMATION	DETAIL
Estimated Start Date	January 6, 2025
Estimated End Date	June 1, 2026
Years and Months Contract in effect	1 year, 5 months
Number of times renewable	N/A

STAFF RECOMMENDATION

N/A

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission: NA

LIST OF REFERENCE DOCUMENTS ATTACHED

1. N/A

REVIEWED BY

Requesting Director: Justin Stuart

Legal: N/A

Administration: George Schmitz

City Administrator: Christine Cates

Budget: N/A

Council Work Session Date: March 30, 2026

Agenda Item #: 4

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CITY COUNCIL INFORMATION FORM

DATE SUBMITTED: March 23, 2026

ITEM TYPE: Presentation

SUBMITTED BY: George Schmitz

CONTRACT NUMBER: N/A

DEPARTMENT: Administration

STRATEGIC PLAN PRIORITY: Organizational Health

ITEM DESCRIPTION

Presentation from Staff on the 2026 Strategic Plan Progress Report.

BACKGROUND

The City of Blue Springs has had varying Strategic Plans known by many different names throughout the years. In 2015, the City Council adopted the Strategic Plan Framework, with the plan being updated in 2021. Since its adoption, there have been many changes within the community, administration, and City leadership. To ensure current needs are addressed, the City felt a new Strategic Plan process was needed.

The development of the City of Blue Springs Strategic Plan 2025 - 2030 was the culmination of a ten-month process, working collaboratively with the Mayor and City Council, City staff, community leaders, and residents to create a framework to help guide the City's decisions, investments, and priorities for the next five years. Mayor and Council

unanimously adopted the Strategic Plan 2025 – 2030 at the August 18, 2025 City Council Meeting.

This March 2026 Progress Report represents the City's effort to utilize the Strategic Plan as an accountability document, reporting back on progress made and providing updates on initiatives and strategies helping to achieve the performance measures attached to each Strategic Priority Area. This presentation will give a general overview of the progress made since the Plan's adoption in August 2025, provide highlights for each Strategic Priority Area, as well as progress/performance measure charts indicating status updates and competition percentages for performance measures.

FINANCIAL IMPACT

INFORMATION	DETAIL
Contractor:	N/A

PROJECT TIMELINE

INFORMATION	DETAIL
Estimated Start Date	August 18, 2025
Estimated End Date	December 31, 2030

STAFF RECOMMENDATION

N/A

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission: N/A

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Presentation
2. Strategic Plan Progress Report March 2026

REVIEWED BY

Requesting Director: George Schmitz

Legal: N/A

Administration: George Schmitz

City Administrator: Christine Cates

Budget: N/A

BLUE SPRINGS

MISSOURI

STRATEGIC PLAN PROGRESS REPORT

March 2026

1

INTRODUCTION

- In 2015, the City Council adopted the Strategic Plan Framework, with the plan being updated in 2021.
- The development of the City of Blue Springs Strategic Plan 2025 - 2030 was the culmination of a ten-month process, working collaboratively with the Mayor and City Council, City staff, community leaders, and residents to create a framework to help guide the City's decisions, investments, and priorities for the next five years.
- Mayor and Council unanimously adopted the Strategic Plan 2025 – 2030 at the August 18, 2025 City Council Meeting.

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PROGRESS REPORT

- This March 2026 Progress Report represents the City's effort to utilize the Strategic Plan as an accountability document, reporting back on progress made and providing updates on initiatives and strategies helping to achieve the performance measures attached to each Strategic Priority Area.

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DOWNTOWN REVITALIZATION

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PRIORITY: DOWNTOWN REVITALIZATION

- The 2024 Downtown Master Plan served as a catalyst for the City's renewed focus on Downtown Revitalization.
- Voters of the City of Blue Springs approved a $40 million bond in August of 2024 for various improvements throughout the City, which included $5 million for Downtown Master Plan Capital improvements.
- With this energy and momentum, it was important to identify Downtown Revitalization as a priority area for the City's Strategic Plan.

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DOWNTOWN REVITALIZATION HIGHLIGHTS

- The completion of a comprehensive streetscape design for Downtown Blue Springs.
- Strategic Purchasing of the SW Smith Street Parking lot, adding new public parking to the Downtown Blue Springs Core.
- The approval of a preliminary design for Central Park as well as the approval of a contract for the brush, tree clearing, and base rock prepare for the Central Park Trail Loop.
- Active outreach and engagement with Business and Property Owners on Main Street to inform them about the City's Downtown Revitalization efforts.

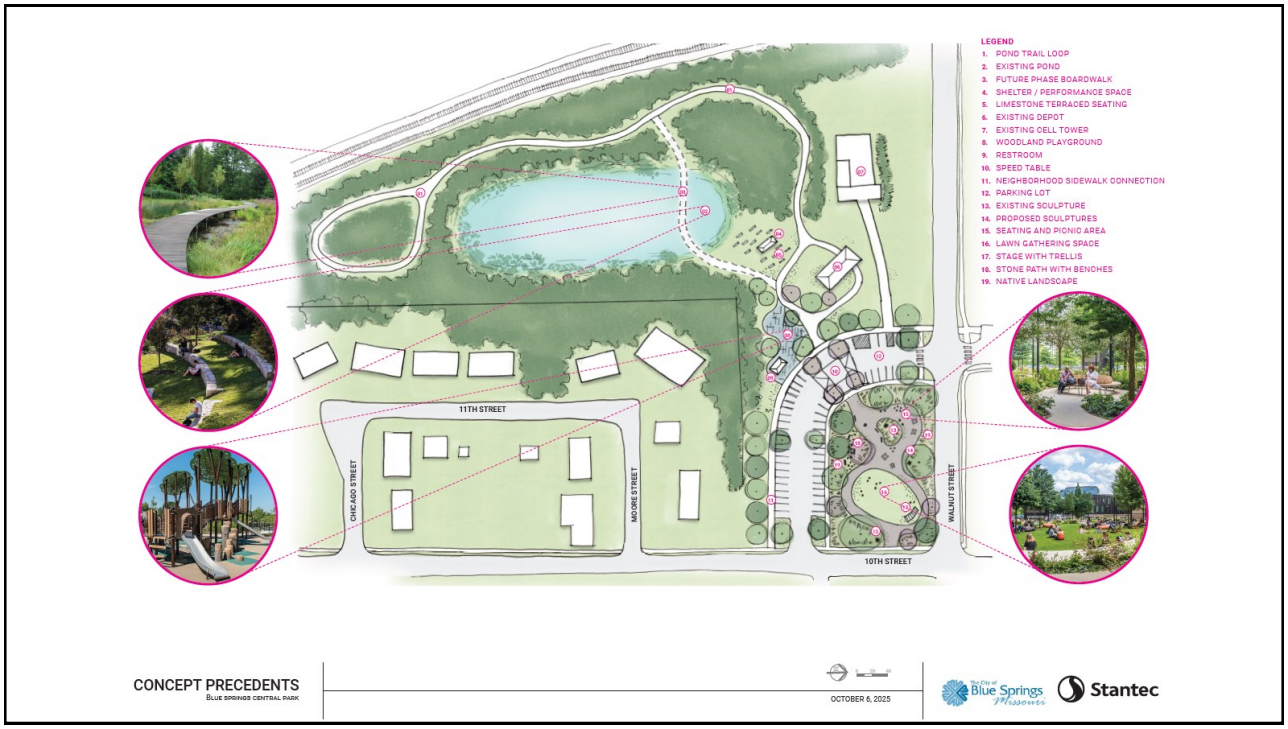
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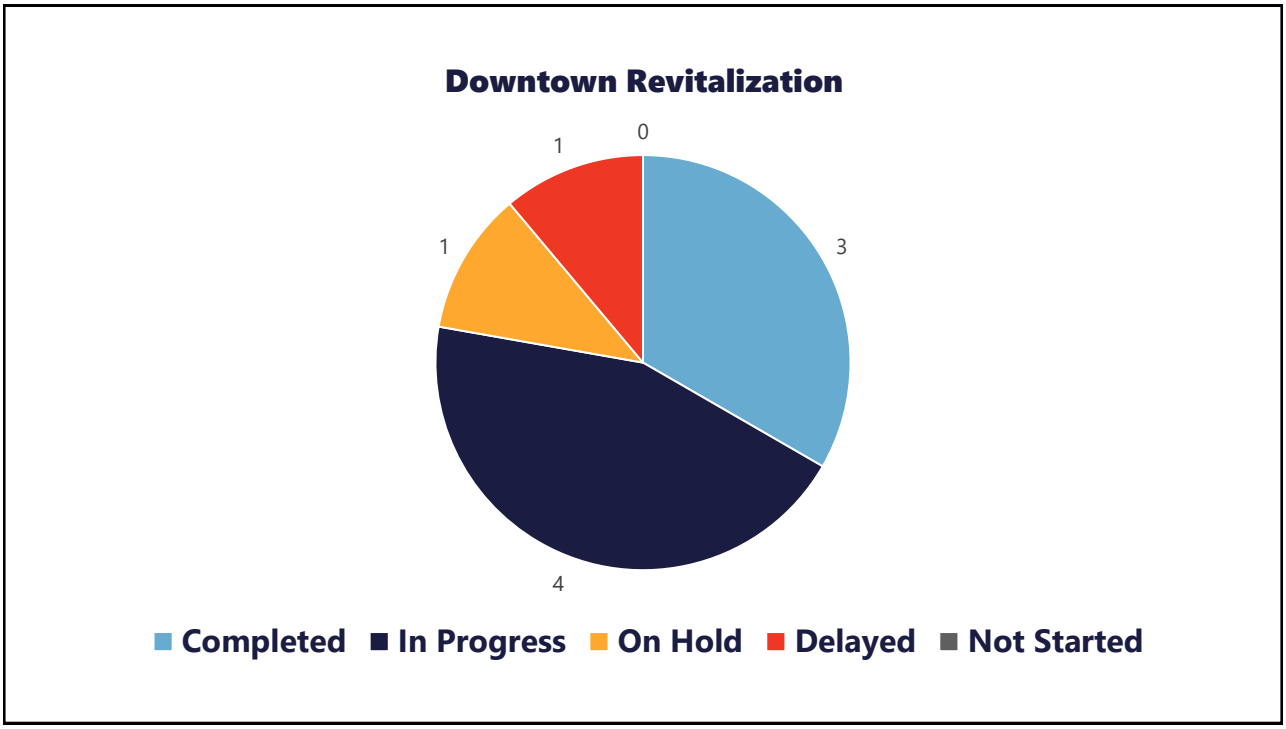
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LEGEND
1. POND TRAIL LOOP
2. EXISTING POND
3. FUTURE PHASE BOARDWALK
4. SHELTER / PERFORMANCE SPACE
5. LIMESTONE TERRACED SEATING
6. EXISTING DEPOT
7. EXISTING CELL TOWER
8. WOODLAND PLAYGROUND
9. RESTROOM
10. SPEED TABLE
11. NEIGHBORHOOD SIDEWALK CONNECTION
12. PARKING LOT
13. EXISTING SCULPTURE
14. PROPOSED SCULPTURES
15. SEATING AND PICNIC AREA
16. LAWN GATHERING SPACE
17. STAGE WITH TRELLIS
18. STONE PATH WITH BENCHES
19. NATIVE LANDSCAPE
11TH STREET
CHICAGO STREET
MOORE STREET
WALNUT STREET
10TH STREET
CONCEPT PRECEDENTS
BLUE SPRINGS CENTRAL PARK
OCTOBER 6, 2025
The City of Blue Springs Missouri
Stantec

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BALANCED GROWTH

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PRIORITY: BALANCED GROWTH

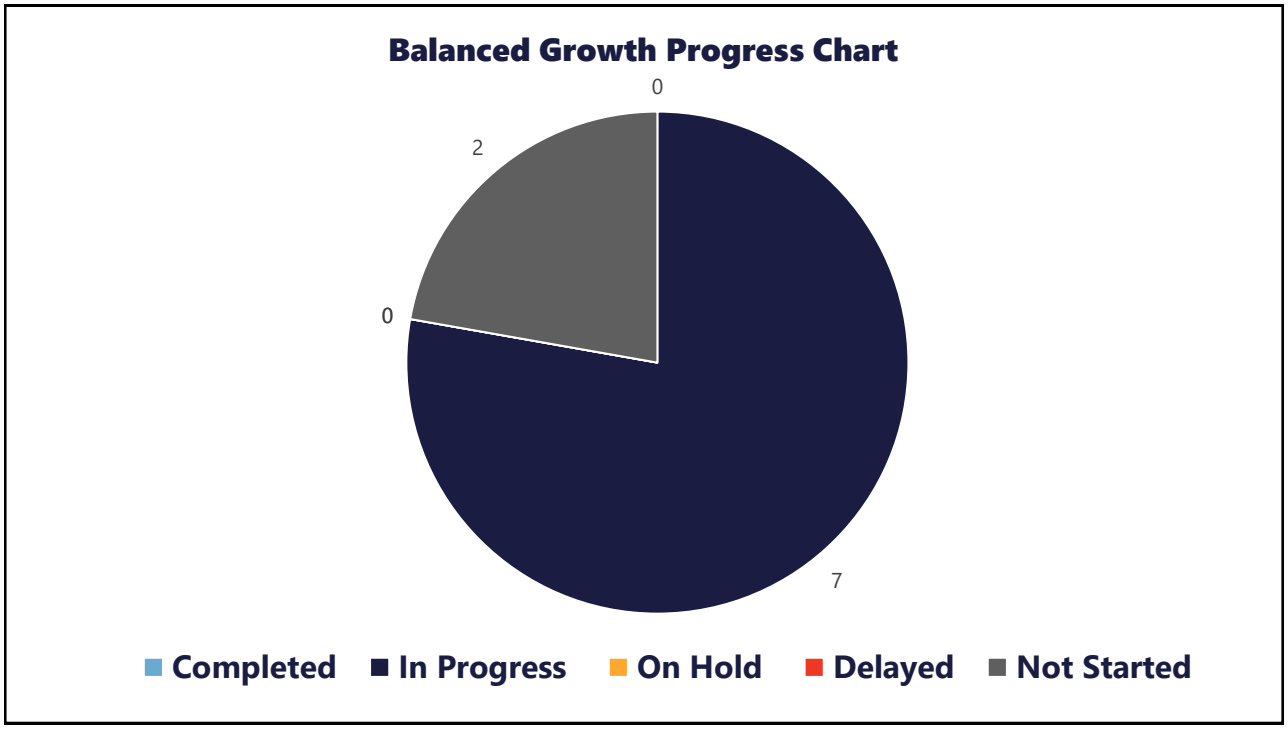
- Blue Springs is growing. The census statistics that the City was presented during the community engagement process show that Blue Springs is forecasted to grow to nearly 65,000 residents by 2029.
- The objectives and performance measures identified in the Balanced Growth Strategic Priority Area will help prepare Blue Springs for future growth.

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BALANCED GROWTH HIGHLIGHTS

- Approval of a contract with Olsson Consulting for the preparation of the City's Comprehensive Plan Update, including public engagement, data analysis, policy development, and implementation strategies.
- Amendment of Blue Springs' Code of Ordinances to adopt International Building Codes and National Electrical Codes.
- Establishment of a regulatory framework for Short-Term Rentals in the City of Blue Springs, enhancing compliance with existing tax requirements and setting reasonable operational standards within the City.
- Final stages of preparation of the Parks, Recreation, & Open Space Master Plan to prepare for adoption ahead of schedule.

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COMMUNITY IDENTITY

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PRIORITY: COMMUNITY IDENTITY

- The City wanted to use this Priority Area to enhance “what” Blue Springs has by defining “what” Blue Springs is.
- This was an opportunity to highlight the City’s accomplishments and encourage meaningful community engagement. It was also an opportunity for the City to create a comprehensive brand identity that reflects what the City has to offer.

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COMMUNITY IDENTITY HIGHLIGHTS

- Creation and implementation of the 2025 City Style Guide
- Training on brand standards administered to Staff
- Approval of a contract with the web designer Revize LLC for website redesign, hosting, content migration, and module training
- Preparation for the domain change from .com to .gov with the migration scheduled for April 2026
- Consistent publication of monthly newsletters to highlight City news, events, projects, and successes

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The City of Blue Springs Missouri

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The City of Blue Springs Missouri

THE CITY OF BLUE SPRINGS MISSOURI

THE CITY OF BLUE SPRINGS MISSOURI

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BLUE SPRINGS
MISSOURI

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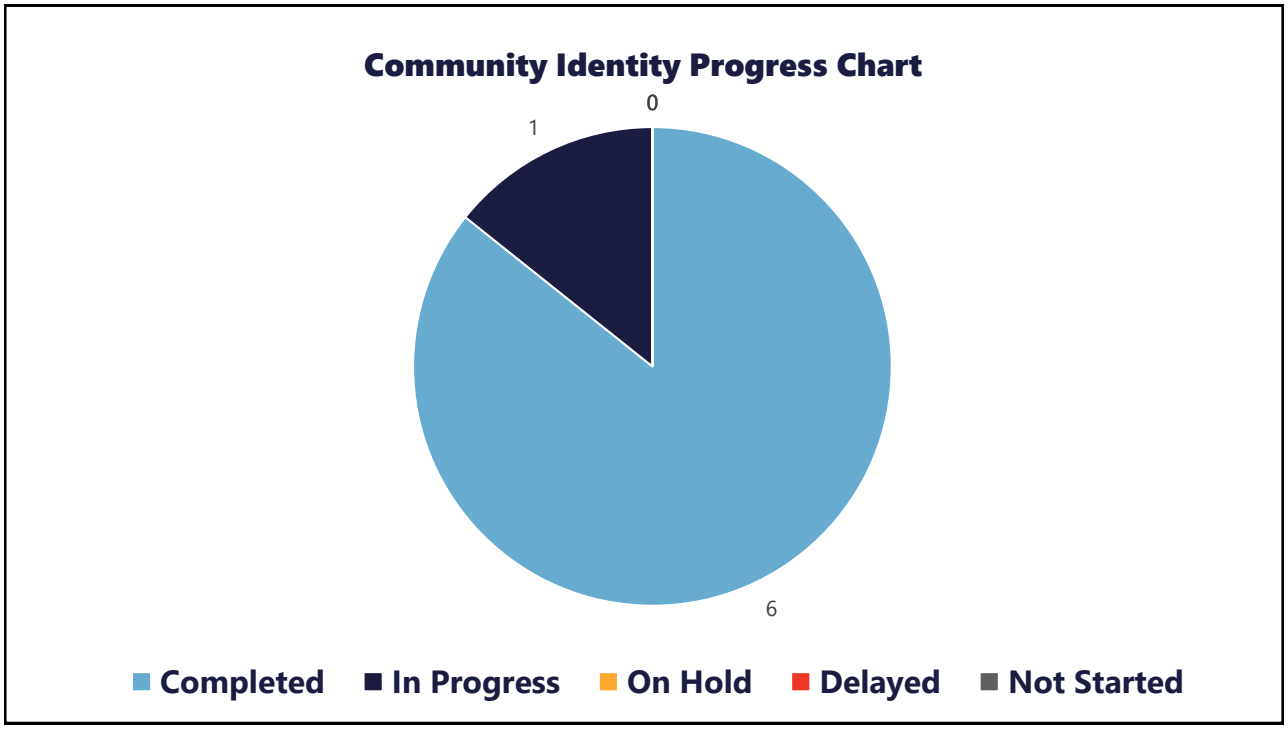
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BLUE SPRINGS

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INFRASTRUCTURE

24

PRIORITY: INFRASTRUCTURE

- This priority area is where the City received the most feedback during the information gathering stages of the Strategic Planning Process, which is why it has the most objectives and performance measures identified.
- Whether is it the completion of the 2025 Neighborhood Street Preservation Plan, the passage of 2026 Preventive Pavement Maintenance Program, or the long-term plans the Public Works Department is working on for improvements to infrastructure, the City has made it clear that this is a priority area that needed the long-term strategy that a Strategic Plan could provide.

25

INFRASTRUCTURE HIGHLIGHTS

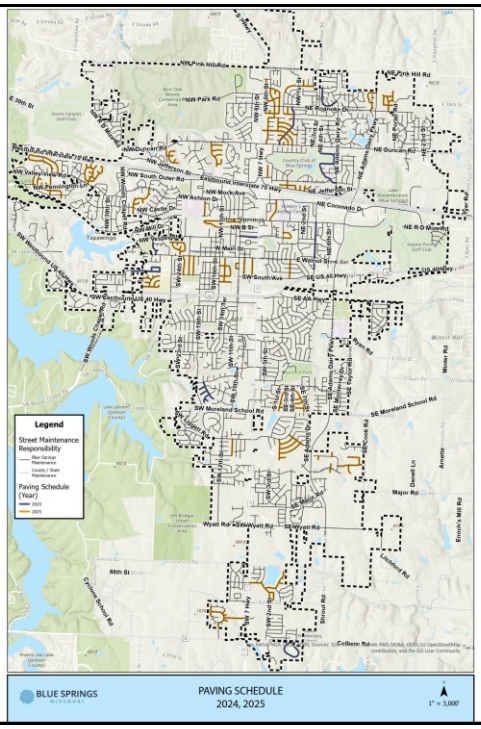
- Approval of purchase in the amount of $1,522,430.40 with DC Structures for an events venue kit package for Southwest Park
- Completion of the 2025 Neighborhood Street Preservation Program
- Passage of Resolution 13-2026 for the 2026 Preventive Pavement Maintenance Program in the amount of $13,125,866.46 for 110 lane miles of road improvements
- The creation of a 20-year Plan for street maintenance
- Public Works obtaining a grant from MoDNR to help with the elimination of any lead lines providing water services to residents and businesses
- Passage of Task Order #13 to Commission a Water System Study

26

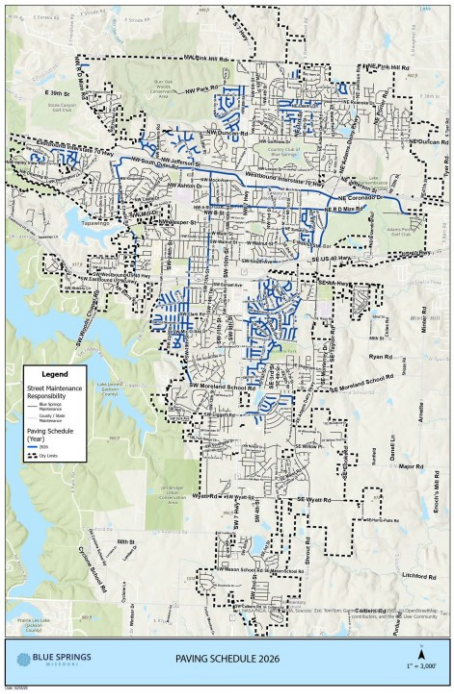
HIGHLIGHTS 2/2

- Passage of an Ordinance calling an election for the issuance of revenue bonds for the water and sewer systems and treatment plant at the Sni-A-Bar Facility
- Passage of Resolution No. 79-2025 for design service in the amount of $3,765,006 for the Sni-A-Bar Wastewater Treatment plant.
- Passage of Resolution No. 21-2026 for the construction of 12th Street extension from SW Southcrest Drive to Wyatt Road in the amount of $4,874,103.65
- Passage of Resolution No.. 07-2026 for the addition of a right turn lane at Adams Dairy Parkway and Duncan Road in the amount of $211,588
- Passage of Resolution No. 24-2026 for the reconstruction of Wyatt Road from 7 Highway to Adams Dairy Parkway in the amount of $2,999,448.80

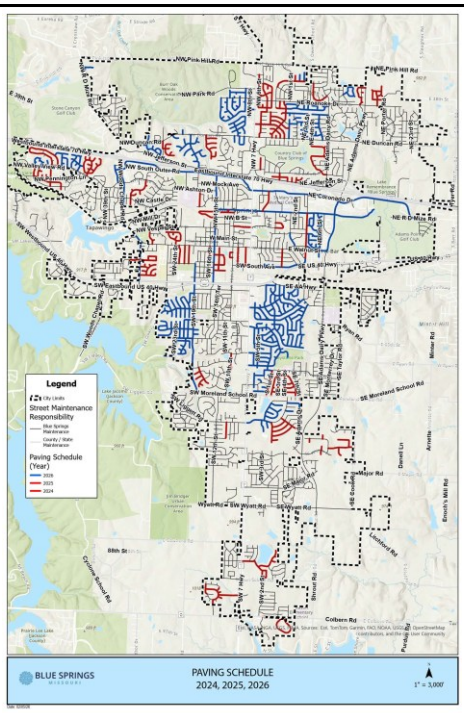
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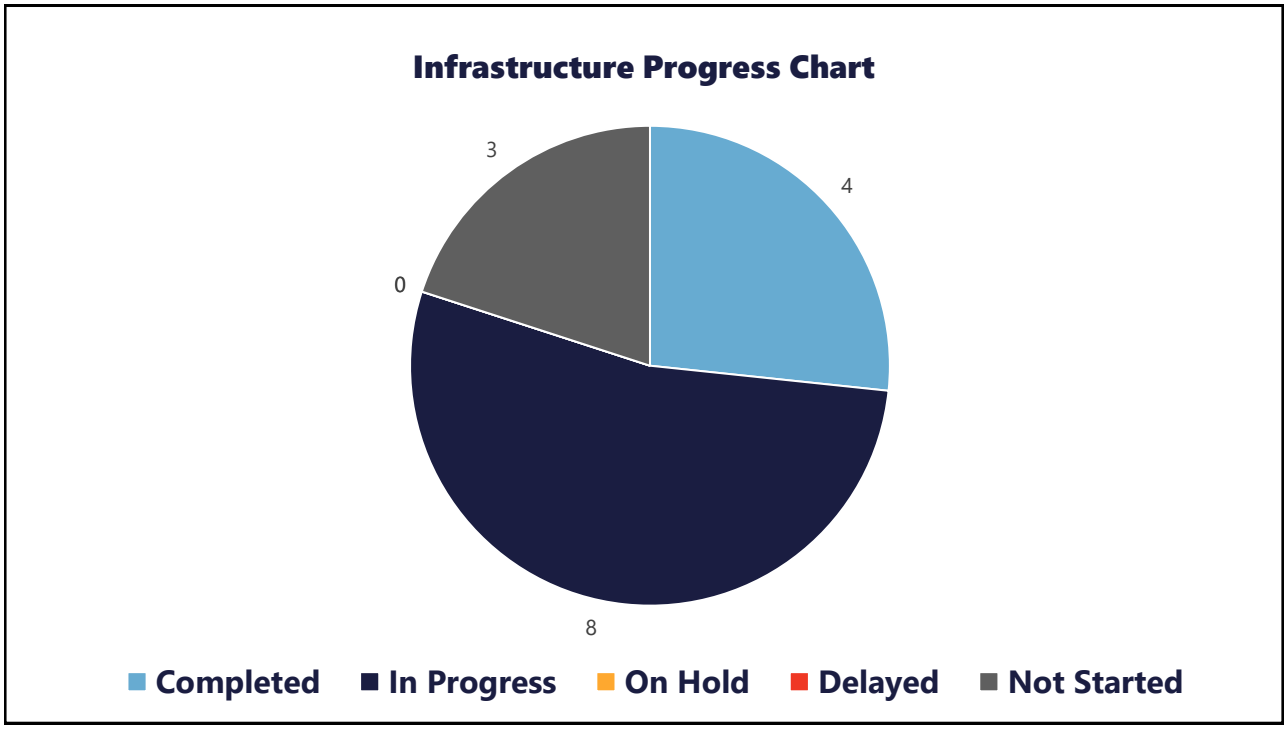
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Legend
Street Maintenance Responsibility
Blue Springs Maintenance
County / State Maintenance
Paving Schedule (Year)
2026
City Limits
BLUE SPRINGS
MISSOURI
PAVING SCHEDULE 2026
1" = 3,000'

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Legend
City Limits
Street Maintenance Responsibility
Blue Springs Maintenance
County / State Maintenance
Paving Schedule (Year)
2026
2025
2024
BLUE SPRINGS
MISSOURI
PAVING SCHEDULE
2024, 2025, 2026
1" = 3,000'

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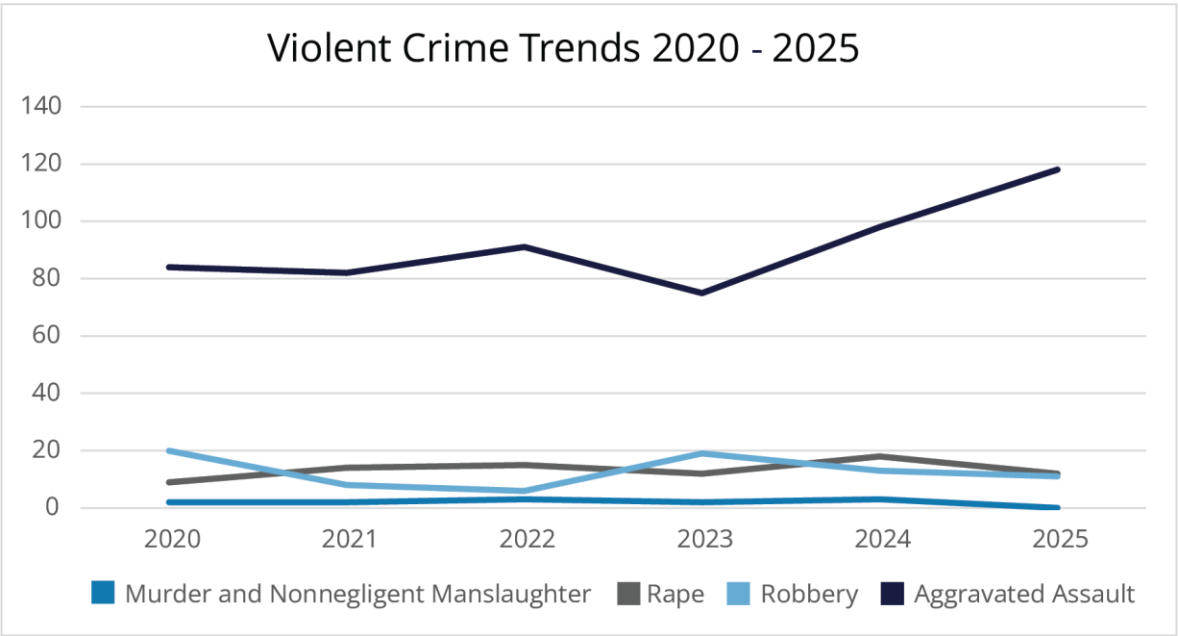
COMMUNITY SAFETY & WELLBEING

32

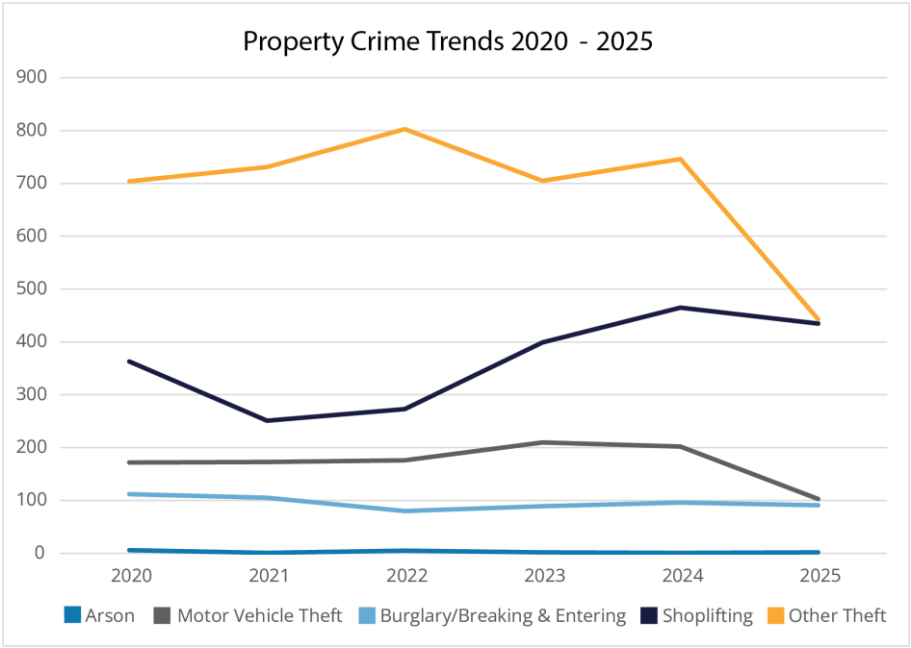
PRIORITY: COMMUNITY SAFETY & WELLBEING

- Public Safety was an integral goal of our City's mission statement to provide a safe and welcoming environment for our residents.
- Overall Crime Rates for the City are trending down, with noticeable decreases in incidents of Property Crime.

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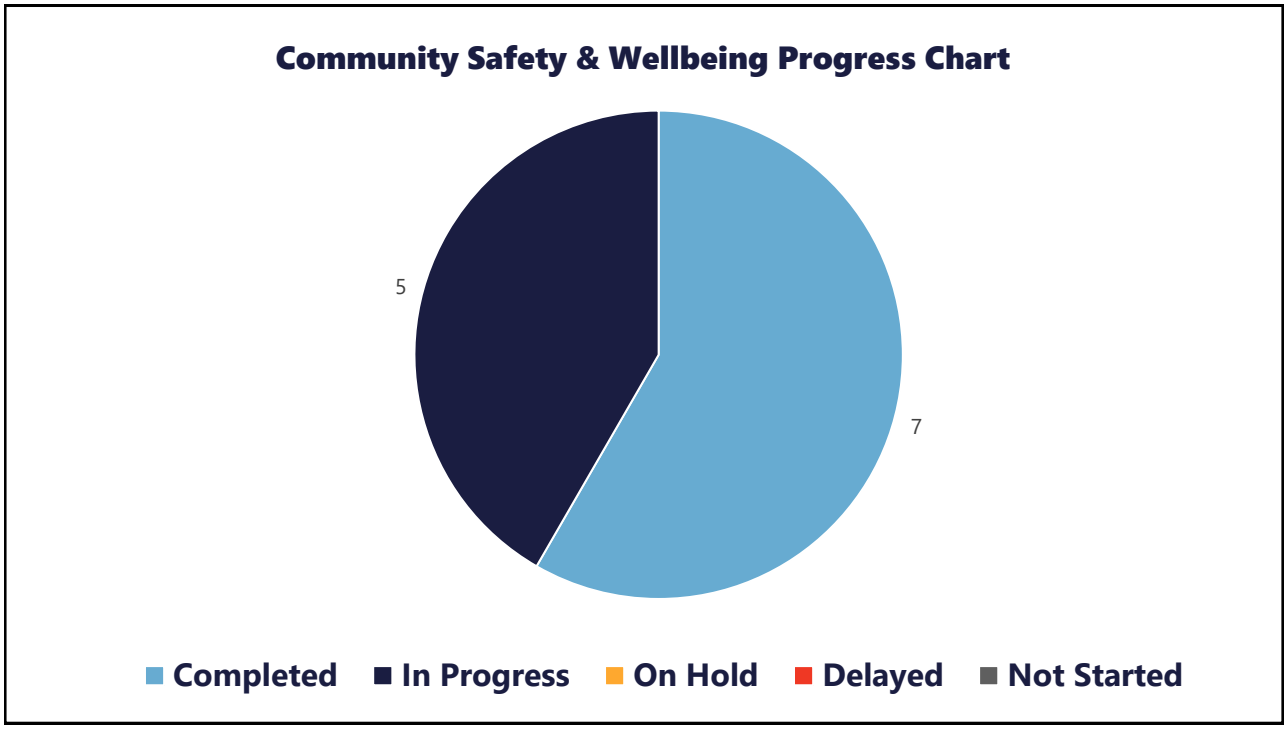


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COMMUNITY SAFETY HIGHLIGHTS

- Launched "Ghost car" program to help increase traffic enforcement effectiveness and curb reckless driving.
- Approval of a contract with Flock Group Inc. for the Safe City program and the expansion of the Flock Camera Program.
- Increase in Girls on Fire and Life Sports Sessions.
- Establishment of Neighbors in Need Task Force.

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ORGANIZATIONAL HEALTH

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PRIORITY: ORGANIZATIONAL HEALTH

- This was a priority that was identified internally and formulated by staff. The City identified opportunities to revise and improve internal processes and felt that our overall Organizational health should be identified as a priority.
- The Strategic Plan not only reflects our commitment to residents with the responsibility of good stewardship, but also a commitment to ourselves and making sure that we are providing each other with the tools to succeed.

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IMPLEMENTATION

- Prioritizing the Strategic Plan's Implementation was vital in making sure that the Plan's ultimate goals and objectives were given purposeful action items.
- A dedicated implementation team was formed for each Strategic Priority Area, with Staff working together to ensure that Staff's efforts and the City's resources were in alignment and working together to deliver results.
- Staff then facilitated a touring "road show" presentation of the Strategic Plan delivered by Mayor Lievsay to all members of Staff across departments.

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ORGANIZATIONAL HEALTH HIGHLIGHTS

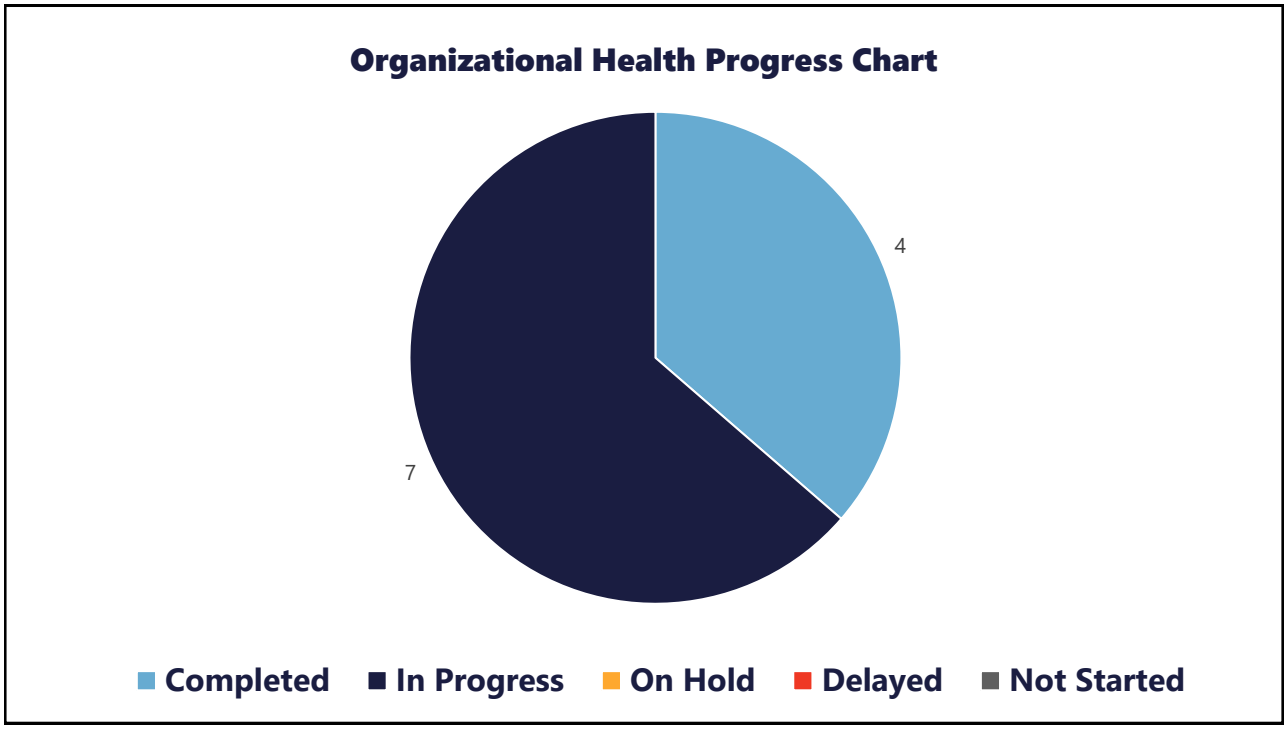
- Adoption and implementation of LinkedIn Learning as the Citywide Learning Management System.
  - 258 Users logged in
  - 1,336 Courses Viewed
  - 212 Courses Completed
  - 222 Hours Viewed
  - Monthly Average Activation rate of 86% (compared to 69% from peers)
- Creation of Employee Newsletter to increase employee engagement and awareness.

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ORG HEALTH HIGHLIGHTS (2/2)

- Hosting of the City's Annual Wellness Fair
- Safety Committee - Development of Crisis Action Plans for City Facilities as well as implementation of mandatory Citywide Safety Training via LinkedIn Learning
- Implementation of the City's Strategic Plan, with accompanying presentations to all City Staff across City Departments

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SUMMARY

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PROGRESS REPORT SUMMARY

- The City has demonstrated a commitment to utilizing the Strategic Plan 2025 – 2030 as a foundational document for setting priorities and measuring progress.
- Each Strategic Priority Area has seen meaningful progress in achieving performance measures and accomplishing its stated objectives.

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SUMMARY CONT.

- Staff's efforts in adapting to new challenges and needs highlight how the objectives and performance measures for Strategic Plan Priority Areas can be adjusted as Staff identifies emerging issues or needs.

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MARCH 2026

STRATEGIC PLAN PROGRESS REPORT

BLUE SPRINGS
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CITY OF BLUE SPRINGS

STRATEGIC PLAN PROGRESS REPORT

MARCH 2026

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Downtown Revitalization: 2

Progress Report 2

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Progress Chart / Performance Measures 11

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Community Safety and Wellbeing 17

Progress Report 17

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Progress Report 21

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INTRODUCTION

The City of Blue Springs has had varying Strategic Plans known by many different names throughout the years. In 2015, the City Council adopted the Strategic Plan Framework, with the plan being updated in 2021. Since its adoption, there have been many changes within the community, administration, and City leadership. To ensure current needs are addressed, the City felt a new Strategic Plan process was needed.

The development of the City of Blue Springs Strategic Plan 2025 - 2030 was the culmination of a ten-month process, working collaboratively with the Mayor and City Council, City staff, community leaders, and residents to create a framework to help guide the City's decisions, investments, and priorities for the next five years. Mayor and Council unanimously adopted the Strategic Plan 2025 – 2030 at the August 18, 2025 City Council Meeting.

The City's Strategic Plan will help shape key decisions around city services, infrastructure investment, economic development, neighborhood vitality, and long-term sustainability. The Plan will offer the City a vision for setting priorities, measuring progress, and adapting to new opportunities and challenges as they arise.

This March 2026 Progress Report represents the City's effort to utilize the Strategic Plan as an accountability document, reporting back on progress made and providing updates on initiatives and strategies helping to achieve the performance measures attached to each Strategic Priority Area. The progress made reflects the dedication that City staff has demonstrated to achieving the shared goals of the Strategic Plan. The City is immensely proud of the results achieved thus far and remains committed to achieving the goals stated for each Priority Area.

STRATEGIC PRIORITIES

Downtown Revitalization:

Our Goal: Continue to develop Downtown to be a destination for the entire Blue Springs community with a variety of residential housing opportunities and diverse dining, entertainment and retail.

Progress Report

The 2024 Downtown Master Plan served as a catalyst for the City's renewed focus on Downtown Revitalization. Following the Downtown Master Plan's adoption, the City's created the Downtown Master Plan Implementation Task Force to identify strategies, priorities and timelines, with the task force making recommendations to Mayor and Council. Voters of the City of Blue Springs approved a $40 million bond in August of 2024 for various improvements throughout the City, which included $5 million for Downtown Master Plan Capital improvements, including sidewalks, curbs, and streetscapes. With this energy and momentum, it was important to identify Downtown Revitalization as a priority area for the City's Strategic Plan. The Objectives and Performance Measures for Downtown Revitalization were immediately acted upon, with Staff taking swift action to meet the ambitious deadlines set for this Priority Area.

The finalizing of designs for the Downtown Streetscape Enhancements Project has been a foundational project for Downtown Revitalization. This is a project that will have long-term community and economic benefits for the City, transforming the Downtown area into a more pedestrian friendly environment that helps to encourage and attract the types of diverse dining, retail, and housing that can make Downtown a unique destination for the City. The Streetscapes Enhancements Project is currently out to bid

and a contract for the project will be awarded by Spring 2026, with construction set to begin in late Spring.

The Streetscapes Enhancements Project has provided the City with the opportunity to prioritize connecting with Downtown Businesses and Property Owners. Not only has this been beneficial to communicating the desires and timelines of the Streetscapes project, but it has also provided the City with the chance to explore new development projects and event ideas for the Downtown area.

Not included in the contents of the Strategic Plan but worth noting, is the City's strategic purchase of the buildings at 1104-1110 Main Street as well as the parking lot between Main Street and SW Smith Street. Converting this parking lot to public parking provides the urban core of Downtown more parking options, which helps to incentivize more residents and visitors to travel Downtown. The City plans use its resources as a catalyst to encourage the redevelopment of the buildings at 1104-1110. The location of these properties in the heart of the Downtown area makes this site's redevelopment an exciting prospect for future Downtown Revitalization efforts.

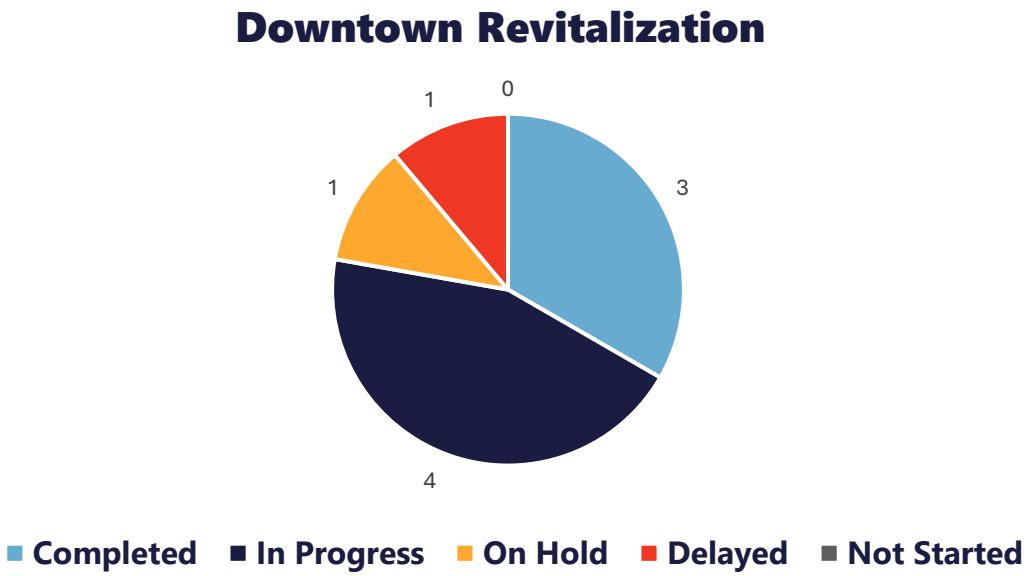
The Lumberyard Redevelopment Effort is still in its early stages. That City has been in touch with the Developer selected for the Project and remains committed to finalizing designs within the next year.

The development of Central Park has also begun in earnest this year. A cornerstone project for Downtown Revitalization, this woodland space off Main Street in Downtown Blue Springs represents one of the few opportunities for introducing nature in an urban setting. The goal of this project is to transform Central Park into an attraction for those who live, work, and visit Downtown.

Some highlights include:

- The completion of a comprehensive streetscape design for Downtown Blue Springs.
- Strategic Purchasing of the SW Smith Street Parking lot, adding new public parking to the Downtown Blue Springs Core. Staff is now evaluating parking lot improvements and working on a design for the widening of SW Smith Street to streamline parking flow for the Downtown area.
- The approval of a preliminary design for Central Park as well as the approval of a contract for the brush, tree clearing, and base rock prepare for the Central Park Trail Loop.
- Active outreach and engagement with Business and Property Owners on Main Street to inform them about the City's Downtown Revitalization efforts.
- The approval of a three-year extension of the Main Center Redevelopment Corporation Incentive Policy to allow for further measures from the Downtown Master Plan and Strategic Plan to be implemented.

Progress Chart / Performance Measures



The table below summarizes the current status of key performance measures, including target dates and percentage of completion.

Performance Measure	Target	Status	Completion %
Complete a comprehensive streetscape design for Downtown by December 2025.	December 2025	Completed	100%
Begin construction of streetscape improvements that enhance walkability and appearance by December 2026.	May 2026	In Progress	70%
Approve a Central Park plan that supports recreation and community gatherings by December 2025.	December 2025	Completed	100%
Complete construction of Central Park improvements to serve as a Downtown amenity by December 2028.	December 2028	In Progress	40%
Approve a redevelopment plan for the former lumberyard site to support mixed-use or residential development by December 2025.	Delayed	In Progress / Delayed	40%
Begin construction on the lumberyard redevelopment project by December 2026.	December 2026	On Hold	0%
Adopt a redevelopment or reuse plan for the church property to support Downtown Revitalization by December 2026.	December 2026	In Progress	40%
Actively engage with property owners and development partners to secure approved redevelopment plans for underutilized properties within Downtown.	Ongoing	Ongoing	100%
Update the Main Center Redevelopment Corporation Policy to include modernized incentives for mixed-use, residential and commercial development by December 2028.	December 2028	In Progress	30%

Balanced Growth

Our Goal: Expand and grow the City strategically and thoughtfully for residents and businesses to adequately prepare to accommodate growth.

Progress Report

Blue Springs is growing. The census statistics that the City was presented during the community engagement process show that Blue Springs is forecasted to grow to nearly 65,000 residents by 2029. The objectives and performance measures identified in the Balanced Growth Strategic Priority Area will help prepare Blue Springs for future growth.

The Blue Springs' Parks & Recreation Department's "Parks, Recreation and Open Space Master Plan" is being finalized at the March 30th Joint Work Session of the City Council and the Parks Commission, with adoption of the Plan set for May of 2026. The final product will be a document that will provide an inclusive framework for orderly and consistent planning, development, and administration of the parks and recreation resources, programs, and facilities.

In February 2026, the City approved a contract with Olsson Consulting to begin the year long process to update the City's Comprehensive Plan. This will involve substantial community engagement and collaboration with Mayor and Council, Staff, and residents to build an intentional plan for Blue Springs' future development. The adoption of the new Parks, Recreation, & Open Space Master Plan alongside the updating of the City's Comprehensive Plan is an opportunity for more cross-collaboration between departments, identifying alignment between plans and building strategies to work together.

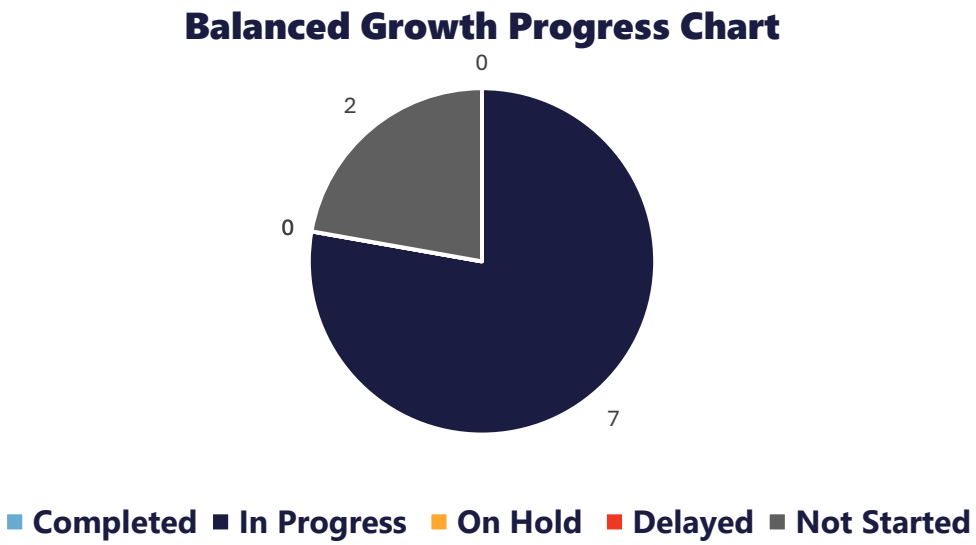
The proposed Annual Review Process for the City's Codes Department has presented the opportunity to develop new processes and procedures for the department. The

Department now has goals to transition away from paper submittals and to updated the Citizen Self Service Portal (CSS) to help applying for permits with the City to be informative and user friendly.

Some highlights include:

- Approval of a contract with Olsson Consulting for the preparation of the City's Comprehensive Plan Update, including public engagement, data analysis, policy development, and implementation strategies.
- Amendment of Blue Springs' Code of Ordinances to adopt International Building Codes and National Electrical Codes.
- Establishment of a regulatory framework for Short-Term Rentals in the City of Blue Springs, enhancing compliance with existing tax requirements and setting reasonable operational standards within the City.
- Final stages of preparation of the Parks, Recreation, & Open Space Master Plan to prepare for adoption ahead of schedule.

Progress Chart / Performance Measures



The table below summarizes the current status of key performance measures, including target dates and percentage of completion.

Performance Measure	Target	Status	Completion %
Adopt the Comprehensive Plan update by December 2026.	February 2027	In Progress	15%
Develop and approve the Intent to Annex Plan by City Council by December 2026.	February 2027	In Progress	5%
Develop annexation incentives to attract properties by December 2026.	February 2027	In Progress	5%
Complete the Housing Needs Assessment as part of Comprehensive Plan by December 2026.	February 2027	In Progress	5%
Amend the Unified Development Code (UDC) to formalize new development regulations to make development more financially feasible for specific redevelopment types and areas by December 2027.	December 2027	Not Started	0%
Adopt design guidelines and regulations by December 2027.	December 2027	Not Started	0%
Establish annual review process for City Development, Design and Construction, Building, Property Maintenance and Licensing Codes by December 2026.	December 2026	In Progress	15%
Adopt an annual Economic Development Work Plan by December 2026.	February 2027	In Progress	5%
Adopt the Parks, Recreation and Open Space Master Plan Update by December 2026.	May 2026	In Progress	85%

Community Identity

Our Goal: Enhance community engagement and identity by developing a comprehensive brand that reflects the unique culture and assets of Blue Springs.

Progress Report

The City wanted to use this Priority Area to enhance "what" Blue Springs has by defining "what" Blue Springs is. This was an opportunity to highlight the City's accomplishments and encourage meaningful community engagement. It was also an opportunity for the City to create a comprehensive brand identity that reflects what the City has to offer.

The creation of the City's 2025 Style Guide has built Communications Infrastructure and a "brand system" to help the City and its departments be more intentional and consistent with the City's image. This Style Guide helps set standards for the City's Design, defining our identity and mapping out the way we communicate with residents and stakeholders. This helps to improve recognition of the City's efforts and understanding within our community, which builds trust with residents.

The City's Communications Department has been working in preparation for the redesign of the City's Website, which will greatly improve the City's ability to communicate with its residents and provide a much more user-friendly experience to residents in need of City Services. The website redesign will also provide Staff with the opportunity to more effectively audit the City's communication channels to evaluate strategies for communication.

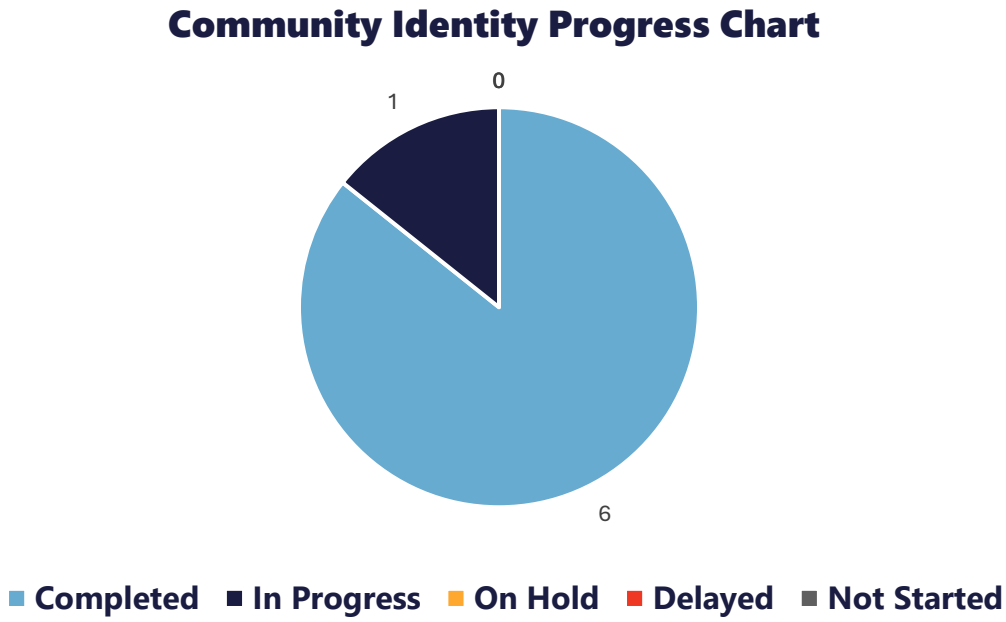
The Website redesign has also coincided with the move from a ".com" website to a ".gov" website, which will help aid the City in protecting itself from impersonation. The domain name change will help reinforce trust and credibility, providing residents with a clear and trust channel for accessing government services, information, and resources.

The implementation team assigned to this Priority Area identified many civic engagement opportunities across City Departments, ranging from clean up days like Green Up the Blue, to kitchen and meal preparation volunteers at Vesper Hall, to programs like Volunteers in Police Services with the Public Safety Department. City Administration has also launched an Administrative Internship Program, partnering with the School District's Career and Technology Center to give students the opportunity to experience what a job in public service looks like.

Some highlights include:

- Creation and implementation of the 2025 City Style Guide
- Training on brand standards administered to Staff
- Approval of a contract with the web designer Revize LLC for website redesign, hosting, content migration, and module training
- Preparation for the domain change from .com to .gov with the migration scheduled for April 2026
- Consistent publication of monthly newsletters to highlight City news, events, projects, and successes
- Creation of a plan that incorporates sign inventory
- Nearly 700 volunteers giving over 13,800 hours of time to numerous volunteer opportunities hosted by Blue Springs Parks & Recreation
- Implementation of a logo refresh for the City's branding

Progress Chart / Performance Measures



The table below summarizes the current status of key performance measures, including target dates and percentage of completion.

Performance Measure	Target	Status	Completion %
Develop and execute staff training of brand standards by March 2026	January 2026	Completed	100%
Develop style guide by December 2025	December 2025	Completed	100%
Complete a plan that incorporates sign inventory by December 2025	November 2025	Completed	100%
Update Resident guide at least once per year	Ongoing	Completed	100%
Provide two-to-four volunteer opportunities per year	Ongoing	Completed	100%
Launch a new City website and new domain name by March 2026	April 2026	In Progress	85%
Distribute monthly newsletter to highlight City news, events, projects, and successes	Ongoing	Completed	100%

Infrastructure

Our Goal: Build and maintain infrastructure to provide safe and reliable services.

Progress Report

This priority area is where the City received the most feedback during the information gathering stages of the Strategic Planning Process, which is why it has the most objectives and performance measures identified. Whether is it the completion of the 2025 Neighborhood Street Preservation Plan, the passage of 2026 Preventive Pavement Maintenance Program, or the long-term plans the Public Works Department is working on for improvements to infrastructure, the City has made it clear that this is a priority area that needed the long-term strategy that a Strategic Plan could provide.

The 20-year Preventive Pavement Maintenance Program was passed in July 2026. This Plan will provide a framework to preserve the structural integrity and extend the service life of the City's roadway network, with reviews and updates to the plan to be made as needed. The 2025 program improved 52 lane miles of residential streets in poor or failing condition across Blue Springs. The 2026 plan that was passed in February 2026 will improve 110 lane miles, which is about 19% of the overall lane miles in the City. Other street / road improvement projects that will be completed in 2026 include Wyatt East, the construction of 12th Street from SW Southcrest Drive to Wyatt Road, construction of a turn lane at Duncan and Adam's Dairy Parkway, and the continuation of the sidewalk infill program on 7 Hwy from Shaw to 40 Hwy.

The City is continuing to actively engage with MoDot for regularly scheduled meetings, strengthening our relationship with the agency which is helping to aide with communications and involvement on various street projects throughout the City.

The development of Southwest Park is an exciting opportunity for the City, introducing the first City Park South of Keystone Park in a location that has a wide variety of natural character, allowing for an environment that encourages discovery and exploration. Preliminary design plans and budgeting are under way for the design of Southwest Park, with an emphasis being placed on maintaining the site's natural characteristics. The Park's designs also include the creation of an event space venue that would be utilized for a variety of occasions. In January 2026, Mayor and Council approved a purchase in the amount of $1,522,430.40 with DC Structures for an events venue kit package for the area, which will allow for a variety of events and offerings to be hosted at the Park.

The Bond election for the improvements at the Sni-A-Bar wastewater treatment facility are set for April 2026. The facility is in need of updates for new federal compliance standards, as well as to expand operation capacity with the anticipated growth for Blue Springs. A design firm has been selected for the improvements and pending the results of the election, design improvements and construction stages for the project will follow. Design is underway and is currently at 30% completion.

While not a performance measure identified in the Strategic Plan, The City's Public Works Department has prioritized meeting the Environmental Protection Agency's requirement of eliminating the use of lead lines providing water services to residents and businesses. Public Works has submitted and obtained a grant with the Missouri Department of Natural Resources for inventory of all lead services lines within the City of Blue Springs. The Public Works Department's efforts here highlight how the objectives and performance measures for Strategic Plan Priority Areas can be adjusted as Staff identifies emerging issues or needs.

Long-term maintenance and replacement plans are in progress for items like Interior Finishes, Technology Infrastructure, and Building Conditions Assessment. These are plans

and processes that City previously had not developed strategies for, and their creation will provide the City with a framework for maintenance and replacement moving forward, which will help to better serve the City's ability to forecast and prepare for anticipated expenses and needs.

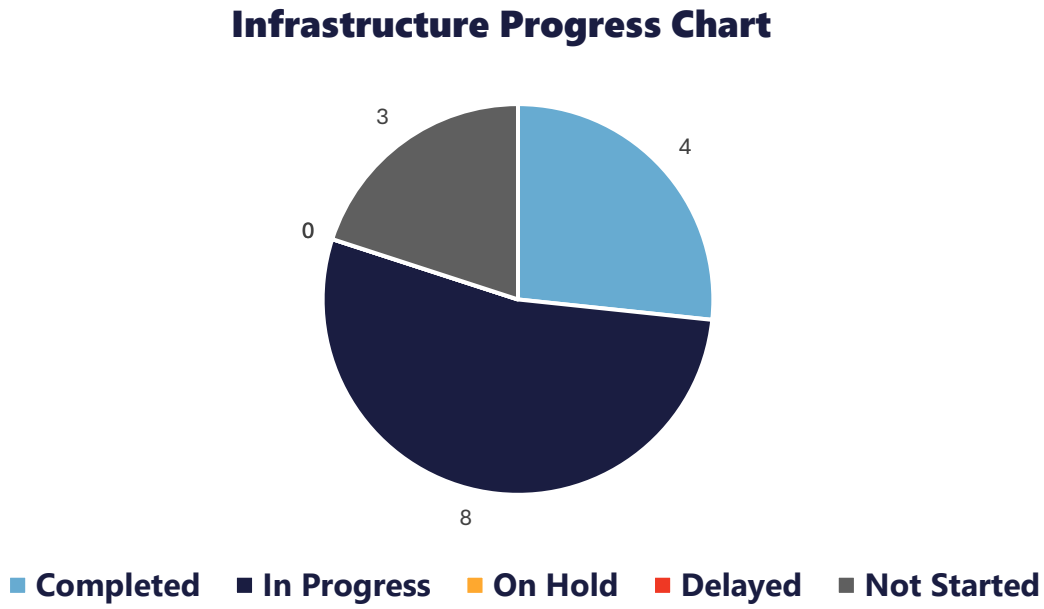
The Infrastructure Priority Area is helping the City develop a long-term strategy for its approach to maintenance and infrastructure needs, helping to increase points of interconnectivity and collaboration between City Departments. With the growth that Blue Springs is anticipated to receive, it is critical that the City Departments overseeing infrastructure operations are coordinated and planning for sustainable growth.

Some highlights include:

- Approval of purchase in the amount of $1,522,430.40 with DC Structures for an events venue kit package for Southwest Park
- Completion of the 2025 Neighborhood Street Preservation Program
- Passage of Resolution 13-2026 for the 2026 Preventive Pavement Maintenance Program in the amount of $13,125,866.46 for 110 lane miles of road improvements
- The creation of a 20-year Plan for street maintenance
- Public Works obtaining a grant from MoDNR to help with the elimination of any lead lines providing water services to residents and businesses
- Passage of Task Order #13 to Commission a Water System Study
- Passage of an Ordinance calling an election for the issuance of revenue bonds for the water and sewer systems and treatment plant at the Sni-A-Bar Facility
- Passage of Resolution No. 79-2025 for design service in the amount of $3,765,006 for the Sni-A-Bar Wastewater Treatment plant.

- Passage of Resolution No. 21-2026 for the construction of 12th Street extension from SW Southcrest Drive to Wyatt Road in the amount of $4,874,103.65
- Passage of Resolution No.. 07-2026 for the addition of a right turn lane at Adams Dairy Parkway and Duncan Road in the amount of $211,588
- Passage of Resolution No. 24-2026 for the reconstruction of Wyatt Road from 7 Highway to Adams Dairy Parkway in the amount of $2,999,448.80

Progress Chart / Performance Measures



The table below summarizes the current status of key performance measures, including target dates and percentage of completion.

Performance Measure	Target	Status	Completion %
Complete Preventive Pavement Maintenance Program for CIP 2025.	December 2025	Completed	100%
Complete Street Capital Improvement Plan in FY 2025 – 26.	October 2026	In Progress	25%
Complete water system study in 2026.	December 2026	In Progress	90%
Select a design firm for the sewer system study in 2025.	December 2025	Completed	100%
Complete design improvements for the sewer system in 2028.	2028	In Progress	5%
Complete bond election for sewer system in 2026.	April 2026	In Progress	90%
Hold quarterly meetings with MoDoT.	Ongoing	In Progress	100%
Design and construct Sni-A-Bar Plan improvements by December 2030.	December 2030	In Progress	30%
Create a technology equipment replacement plan by December 2026.	December 2026	In Progress	15%
Design and issue bonds for southwest Park by December 2026.	October 2026	In Progress	30%
Complete Southwest Park by December 2028.	December 2026	In Progress	10%
Prepare stormwater maintenance study by December 2026.	December 2026	In Progress	10%
Complete Mechanical Maintenance Plan by December 2026.	December 2026	In Progress	10%
Complete Interior Finishes Replacement Plan by December 2028.	December 2028	In Progress	10%
Conduct a comprehensive Building Conditions Assessment every 5 years.	Ongoing	Not Started	0%

Community Safety and Wellbeing

Our Goal: Maintain a safe environment where people feel and are secure.

Progress Report

Public Safety was an integral goal of our City's mission statement to provide a safe and welcoming environment for our residents. The City's Public Safety Department has made strides adopting and incorporating new, cutting-edge technology to help improve operations like Drone as First Responder Technology and the expansion of the Flock Camera Program.

Public Safety has continued to make a dedicated effort to expand outreach efforts into the Community. Events like "Shop with a Cop" and "National Night Out" are now annual events that provide the department with opportunities to connect with residents in impactful ways. Public Safety has also increased the frequency of the Girls on Fire and Life Sports sessions in 2025, with additional sessions to be held in 2026. The Police Department has also launched a new forum beginning in February 2026 titled PACT – Police and the Community. This forum was open to the public and designed to help residents connect with local officers, sharing concerns and asking questions to help strengthen relationships with the Police Department.

While the goal of hiring two officers per 1,000 population by December 2030 is ambitious, the Police Department has plans in place to continue recruiting and hiring new officers, with funding that allows the department to exceed the current allotted sworn strength of 103 officers. Recruitment efforts will remain consistent with the department scheduled to attend four recruitment fairs annually. To prioritize officer wellbeing, Public Safety has also approved a new two-year contract with Beyond the

Storm for all officers and dispatchers to complete biannual mental health visits through 2027.

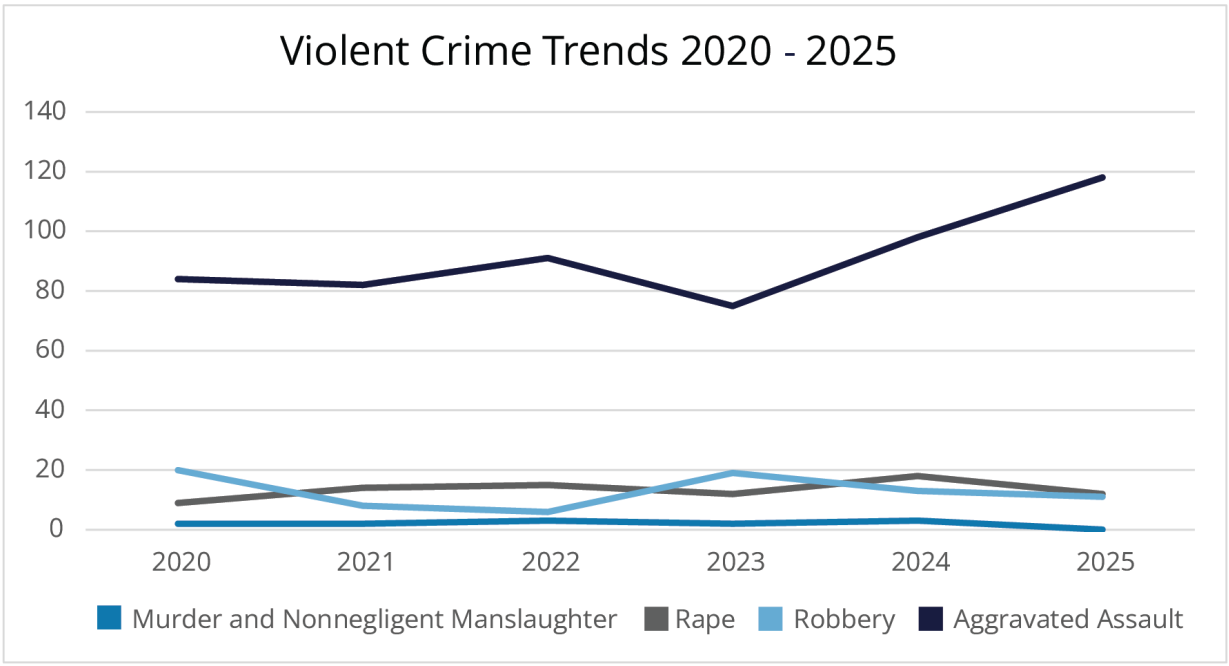
A preliminary draft for an Animal Control Facility Proposal has been developed and was submitted to City Administration in January 2026 for review.

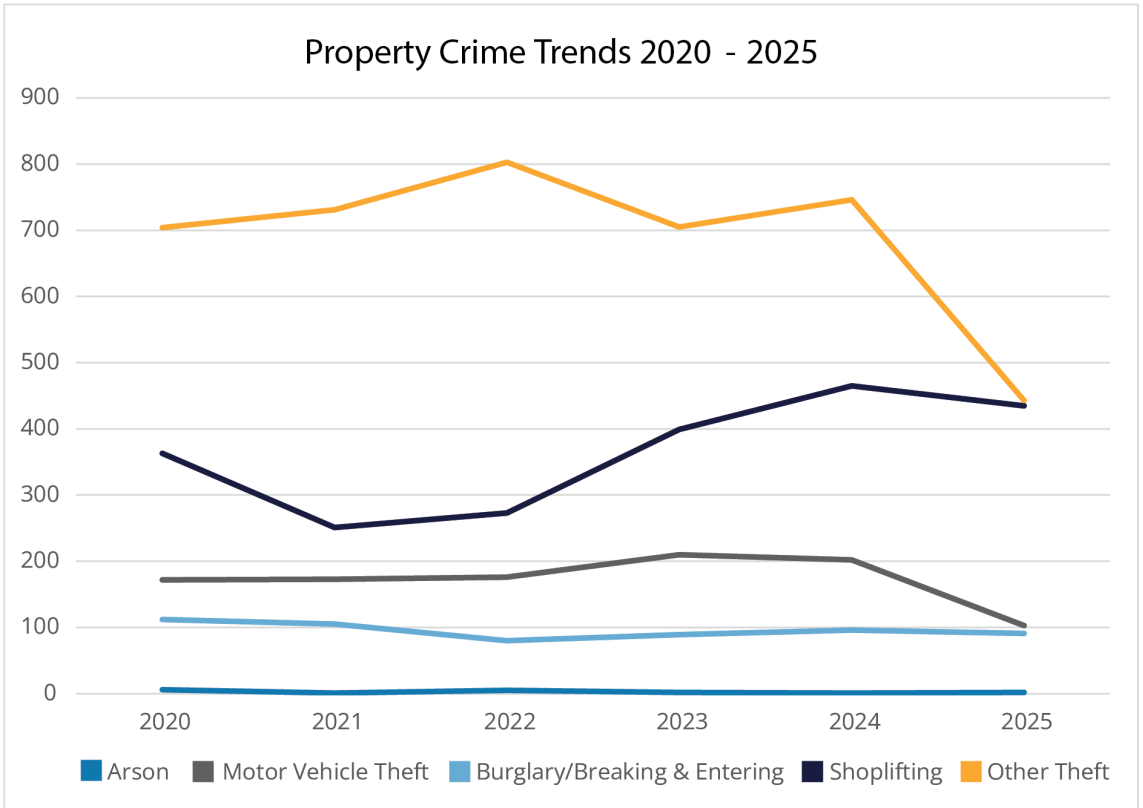
In February 2026, the Mayor established the Neighbors in Need Task Force appointing members of Council, Staff, and members of the community that have experience serving vulnerable populations. The purpose of the Task Force is to identify and evaluate the physical and mental health needs of the community, exploring ways to address the community's needs in a meaningful way. The Task Force will inventory current resources, find ways to coordinate resources, identify gaps, and suggest improvements and strategics for the future, aiding in the creation of an action plan to support vulnerable populations by September 2026.

Some highlights include:

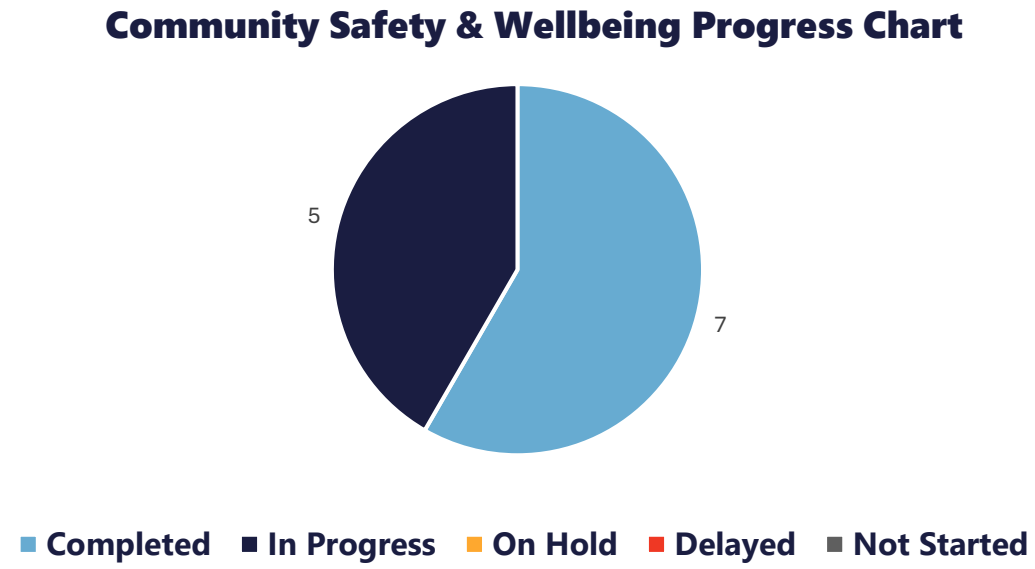
- Overall Crime Rates for the City are trending down, with noticeable decreases in incidents of Property Crime.
- Launched "Ghost car" program to help increase traffic enforcement effectiveness and curb reckless driving.
- Approval of a contract with Flock Group Inc. for the Safe City program and the expansion of the Flock Camera Program.
- Increase in Girls on Fire and Life Sports Sessions.
- Establishment of Neighbors in Need Task Force.

City of Blue Springs Crime Rate Trends 2020 - 2025





Progress Chart / Performance Measures



Performance Measure	Target	Status	Completion %
Implement Drone as First Responder Technology (DFR) by December 2027.	December 2027	In Progress	40%
Report crime rates.	Completed	Ongoing	100%
Expand Flock Camera Program based on high accident and crime areas.	December 2026	In Progress	80%
Increase crime prevention initiatives.	Ongoing	Ongoing	100%
"Ghost car" program to increase visibility by December 2025.	Summer 2025	Completed	100%
Increase Girls on Fire and Life Sports sessions by one per year.	Ongoing	Ongoing	100%
Complete monthly/bimonthly officer/community meetings/forums.	Ongoing	Ongoing	100%
Attend four recruitment fairs annually.	Ongoing	Ongoing	100%
Complete Officer mental health visits biannually.	Ongoing	Ongoing	100%
Hire two officers per 1,000 population by December 2030.	2030	In Progress	20%
Develop a long-term plan for Animal Control by June 2027	December 2026	In Progress	30%
Create an action plan to support vulnerable populations by September 2026.	September 2026	In Progress	20%

Organizational Health:

Our Goal: Create an environment that encourages collaboration, teamwork, integrity and accountability to empower staff to deliver exceptional service for the Community.

Progress Report

This was a priority that was identified internally and formulated by staff. The City identified opportunities to revise and improve internal processes and felt that our overall Organizational health should be identified as a priority. The Strategic Plan not only reflects our commitment to residents with the responsibility of good stewardship, but also a commitment to ourselves and making sure that we are providing each other with the tools to succeed.

Prioritizing the Strategic Plan's Implementation was vital in making sure that the Plan's ultimate goals and objectives were given purposeful action items. A dedicated implementation team was formed for each Strategic Priority Area, with Staff working together to ensure that Staff's efforts and the City's resources were in alignment and working together to deliver results. Staff then facilitated a touring "road show" presentation of the Strategic Plan delivered by Mayor Lievsay to all members of Staff across departments. City leadership recognized the opportunity to present all Staff with a detailed presentation of the Strategic Plan would be a chance to explain the importance of the Strategic Plan to City operations for the next 5 years. This also provided Staff the forum to solicit feedback and questions about Staff's role in helping with implementation.

The Strategic Plan framework has given Administration a new perspective on how to best improve processes and encourage staff development. The adoption of LinkedIn Learning as a Citywide Learning Management System has been a catalyst for growth,

training, and development amongst staff. LinkedIn Learning allows staff the opportunity to choose their areas of interest and seek training they feel would be beneficial to their roles.

After the adoption of the Strategic Plan, Staff was made aware of the City's need to be compliant with the digital standards outlined in Title II of the Americans with Disabilities Act (ADA) by April 24, 2026. This rule will help make sure people with disabilities have access to the City's services, programs, and activities available on websites and mobile apps. While not an objective or performance measure identified in the City's Strategic Plan, referencing the goals of improving Organizational Health, Staff has used the opportunity of preparing for compliance to review and assess previous existing templates and processes. This has created a culture that encourages process improvement and collaboration, working together to find solutions and ways to better streamline Staff workflows.

The City's Human Resources Department continues to excel, hosting events like the Annual Wellness Fair and facilitating new and creative staff events to help improve employee engagement.

The Safety Committee has been active and focused on increasing awareness about safety policies and operations. There have been multiple sub-committee efforts formed to help build Crisis Action Plans for each City facility, helping to identify risks and ensure that employees have the tools and training needed to help prevent injuries.

Staff has also been working to develop Official City Policies for a variety of areas that had previously not had official policies established. These policies exist to ensure the City's compliance with laws and regulations, provide clear expectations for employees, and support an ethical and inclusive workplace. Officially documenting the policies helps to explain the purpose of the policy, why it matters or is required, how it applies to City

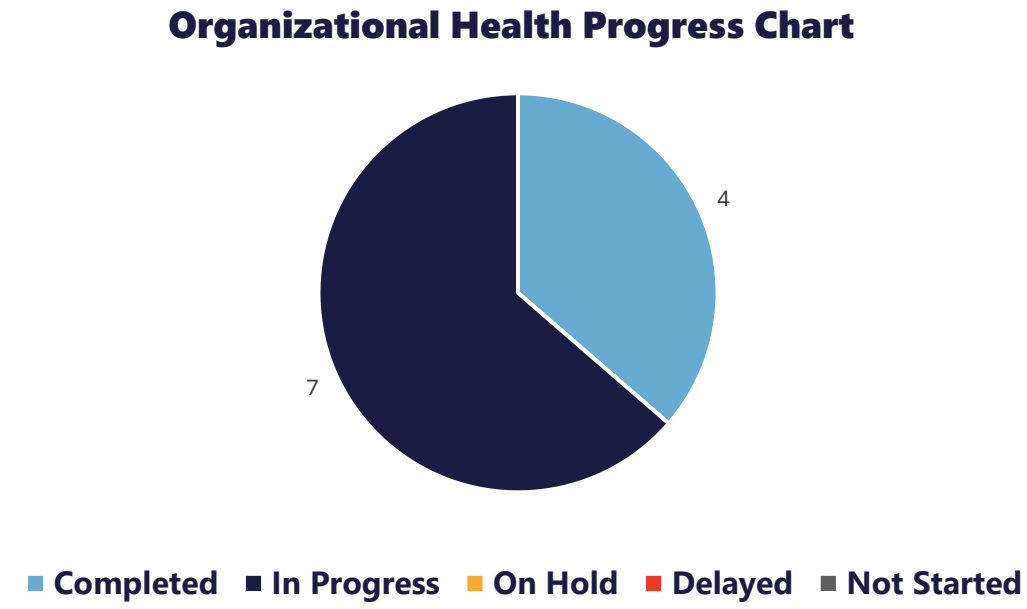
employees, as well as resources and training materials for Staff. Examples of policies include an official City Social Media Policy, the City's Digital Accessibility Policy, and a Generative AI Usage Policy.

The need for improved continuity of operations, succession planning, and knowledge retention efforts were identified through the implementation process. Whether it is reconfiguring the City's intranet process, creating official policy documents for City processes, or identifying opportunities for knowledge retention and succession planning, the City is now approaching operations with the stated goal of improving its overall organizational health and planning ahead for the future.

Some highlights include:

- Adoption and implementation of LinkedIn Learning as the Citywide Learning Management System.
    - 258 Users logged in
    - 1,336 Courses Viewed
    - 212 Courses Completed
    - 222 Hours Viewed
    - Monthly Average Activation rate of 86% (compared to 69% from peers)
- Creation of Employee Newsletter to increase employee engagement and awareness.
- Hosting of the City's Annual Wellness Fair
- Safety Committee - Development of Crisis Action Plans for City Facilities as well as implementation of mandatory Citywide Safety Training via LinkedIn Learning
- Implementation of the City's Strategic Plan, with accompanying presentations to all City Staff across City Departments

Progress Chart / Performance Measures



Performance Measure	Target	Status	Completion %
Number of existing processes improved annually.	Ongoing	In Progress	N/A
Increase use of the learning management system.	Ongoing	In Progress	N/A
Increase staff training hours.	Ongoing	In Progress	N/A
Number of dollars spent on professional education for staff.	Ongoing	In Progress	N/A
Number of conferences attended.	Ongoing	In Progress	N/A
Hold monthly Process Improvement Team meetings.	Completed	Completed	100%
Number of critical processes documented for all departments.	Ongoing	In Progress	N/A
Create an employee newsletter by October 2025.	Completed	Completed	100%
Hold monthly Safety Committee meetings.	Completed	Completed	100%
Host Wellness Fair annually.	Completed	Completed	100%
Number of staff engagement events.	Ongoing	In Progress	N/A

Appendix - Objectives

Downtown Revitalization

Objectives

- Improve streetscapes to create a pedestrian-friendly environment.
- Develop Central Park to offer recreational gathering areas Downtown.
- Encourage and support higher density residential units to attract new residents to Downtown.
- Foster a business-friendly environment where a mix of commercial uses is incorporated throughout Downtown.
- Promote redevelopment of underutilized and incompatible properties to implement the City's Downtown Master Plan.
- Utilize grants, the Main Center Redevelopment Corporation Policy, and other funding opportunities to further incentivize different types of development.

Balanced Growth

Objectives

- Complete the Comprehensive Plan Update to guide the City's development, infrastructure investment, housing, public services and land use to help ensure coordinated and efficient growth.
- Strategically annex properties to accommodate future residential and commercial amenities and employment opportunities.
- Complete a housing needs assessment to identify gaps or needed housing options to help ensure all residents (future and current) can move to or remain in the City throughout their lives.
- Enhance and individualize the redevelopment process to make it easier to reuse and redevelop vacant and underutilized properties.
- Proactively identify areas that are appropriate for various types of land uses to help ensure adequate services and infrastructure are in place.
- Develop and update design guidelines and regulations for industrial, commercial and all types of residential development to achieve high-quality and long-lasting attractiveness of corridors and neighborhoods.
- Update Building Codes and Property Maintenance Codes so that safety and property values are maintained.

- Create an Economic Development Work Plan to attract, promote, support and retain businesses and strengthen relationships with the business community.
- Complete the Parks, Recreation and Open Space Master Plan Update to guide future park improvements across the City.

Community Identity

Objectives

- Develop and implement a comprehensive brand identity that clearly articulates and celebrates the unique culture of Blue Springs and highlights the assets of the community to help ensure consistency across all City operations.
- Regularly update the Resident Guide for visitors and all residents by providing helpful information on community offerings, City services, and neighborhood connections.
- Provide residents meaningful volunteer opportunities that encourage civic pride.
- Update the City's website as an effective means to communicate with and inform the community about accomplishments, roles and responsibilities and progress toward strategic initiatives.

Infrastructure

Objectives

- Prepare a 20-year preventive street maintenance plan to establish a proactive approach to pavement repair, pothole prevention, and maintenance.
- Create a Street Capital Improvement Plan to prepare for future growth and funding opportunities.
- Prepare a water system study of the City's water system to address aging infrastructure and future capacity needs.
- Prepare a sewer system study to assess current conditions, evaluate system capacity, identify needs, and support regulatory compliance.
- Design and construct Sni-A-Bar Plan improvements to meet the Environmental Protection Agency (EPA) requirements.
- Partner with Missouri Department of Transportation (MoDoT) on traffic mitigation projects to reduce congestion on 7 Highway.
- Monitor and stay current with evolving technologies to effectively provide services.
- Encourage approaches to sustainability and green energy when updating City facilities and buildings.
- Development of Southwest Park to address service gaps in Southern Blue Springs.

- Prepare a stormwater maintenance plan to improve drainage capacity, reduce flood risk and enhance water quality.
- Develop a comprehensive plan to maintain buildings to help ensure long term functionality, safety and relevance.

Community Safety and Wellbeing

Objectives

- Use developing technologies, equipment, systems and facilities to address safety and reduce incidents of crime.
- Expand outreach programs to increase community engagement and help residents take proactive steps to protect themselves, their property, and their neighborhood.
- Create a plan for an Animal Control shelter to support the safety of people and animals.
- Increase police staffing levels and retention efforts to meet population growth and call load.
- Identify, coordinate, and create resources to provide easy access and support for vulnerable populations.

Organizational Health:

Objectives

- Leverage modern technology and system capabilities to improve operations.
- Invest in personnel, training, equipment, technology and professional education to enhance the delivery of public services and support professional growth.
- Create opportunities for cross-department collaboration to reduce silos and enhance communication.
- Strengthen continuity of operations by documenting key processes and implementing knowledge transfer practices.
- Prioritize a safe working environment by supporting a proactive Safety Committee that identifies risks, promotes safe work practices and helps to ensure all employees have the tools and training needed to help prevent injuries.
- Elevate a culture that celebrates wins, recognizes significant achievements, and promotes employee engagement and wellness.



BLUE SPRINGS

MISSOURI

BLUE SPRINGS
MISSOURI

CITY COUNCIL INFORMATION FORM

DATE SUBMITTED: March 25, 2026

ITEM TYPE: Presentation

SUBMITTED BY: Christine Cates

CONTRACT NUMBER: N/A

DEPARTMENT: Administration

STRATEGIC PLAN PRIORITY: Community Safety

ITEM DESCRIPTION

Presentation from Officer Alex McIntyre of the Community Services Bureau regarding the Blue Springs Code of Ordinances Hotel/Motel Tier System.

BACKGROUND

Chapter 655 Hotels, Motels, Etc. of the Code of Ordinances, City of Blue Springs, Missouri provides rules and regulations concerning hotel operations in Blue Springs. In 2018, the City amended Chapter 655 of its Code of Ordinances by Ordinance No. 4571 to add Section 655.120 – Tier Classification Procedures. This procedure established tier classifications based on Calls For Service to Room Ratio. This ratio is determined by the number of calls for service in a calendar year divided by the total number of guest rooms in a hotel or motel, calculated based on the preceding year's calls for service and used to classify a hotel or motel for the current year. Calls for Service (CFS) are defined as a call for law enforcement service related to criminal activity and civil disputes. These

include violations of local, state or federal laws which result in City personnel being dispatched as well as any self-initiated investigation based on the observations of law enforcement when it is determined that a violation of law has occurred.

Staff's presentation today will provide an overview on the City's Hotel/Motel Tier System. Additionally, the presentation will provide insight into the Calls For Service criteria that are currently used to produce Tier Classification Reports. The CFS naming criteria defined in the adopted Ordinance No. 4741 does not match the CFS that the Blue Springs Police Department's (BSPD) Computer-Aided Dispatch (CAD) system uses to log Calls for Service from hotels in Blue Springs. This naming discrepancy makes accurately logging CFS for Hotel Tier Classifications a difficult and time-consuming process, with Officers needing to extensively filter through the CAD system to produce a complete CFS call log for Tier Classifications.

Staff will be providing Draft Code Amendment documents for Mayor and Council's review of proposed changes to the City of Blue Springs' Code of Ordinances. By aligning CFS defined in the City of Blue Springs Code of Ordinances with the call types used by the BSPD's CAD System, officers monitoring the Tier Classification will be able to produce Tier Classification Reports more effectively. This will help in monitoring the overall health and safety of all hotels operating within the City of Blue Springs, ensuring that each hotel is in compliance with the Tier Assigned to their premises.

In addition to amending the Code of Ordinances, Staff is proposing adding Section 655.130 Refusal to Register to Chapter 655 as well. These additions reflect the provisions of RSMo 315.067 in permitting any person in charge of the facility the ability to refuse or deny the use of a room, accommodations, facilities or other privileges of the hotel to any person exhibiting behavior that may endanger the health and safety of other occupants of a hotel establishment.

Staff's presentation will also highlight the Blue Springs Police Department's "four-pronged approach" to addressing hotel/ building safety, working with the City's Code Enforcement Department, Jackson County Environmental Health, and Central Jackson County Fire Protection District to ensure that any calls, complaints, or issues regarding hotel operations in Blue Springs are being adequately addressed.

FINANCIAL IMPACT

INFORMATION	DETAIL
Contractor:	N/A

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission: N/A

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Presentation.
2. Draft Council Information Form for Proposed Ordinance Changes.
3. Draft Ordinance for Proposed Ordinance Changes.

REVIEWED BY

Requesting Director: Christine Cates

Legal: N/A

Administration: George Schmitz

City Administrator: Christine Cates

Budget: N/A



Section 655.110 & 655.120

Hotel/Motel Tier Ordinance Enforcement

1

Tier classification

- Hotels and motels shall be classified according to the following calls for service (CFS) room ratio:
  - Tier One — Less than 0.50 CFS per room per year;
  - Tier Two — 0.50 to 1.00 CFS per room per year; or
  - Tier Three — More than 1.00 CFS per room per year.

2

Calculating Calls for Service (CFS

- All calls for law enforcement service related to criminal activity and civil disputes.
- Includes:
  - Violations of local, state or Federal laws which result in City personnel being dispatched.
  - Any **self-initiated investigation** based on the observation(s) of law enforcement when it is determined, based on the greater weight of evidence, that a violation of law has occurred.



3

Call types listed in ordinance

These call types do not match the calls in our Computer Aided-Dispatch software.

These call types were copied directly from the Branson hotel/motel ordinance.

a. **ABAND** Abandoned motor vehicle.
b. **ARSON** Arson.
c. **ASLT** Assault.
d. **BOMB** Bomb.
e. **BURG** Burglary.
f. **CHILD** Endanger welfare of child.
g. **CIVIL** Civil matter.
h. **DD** Domestic disturbance.
i. **DI** Death investigation.
j. **DIST** Disturbance.
k. **DRUG** Drug.
l. **FORGERY** Forgery/counterfeiting.
m. **HAR** Harassment.
n. **KID** Kidnapping.
o. **LAW** State law violation.
p. **MIP** Minor in possession of intoxicants.
q. **NOISE** Noise complaint.
r. **ORD** Ordinance violation.
s. **PROPD** Property damage.
t. **ROB** Robbery.
u. **STAT** Special operations.
v. **STEAL** Stealing.
w. **SXO** Sexual offenses.
x. **TERROR** Terrorist threat.
y. **WAR** Arrest warrant/search warrant.

4

CFS from CAD



Blue Springs Police Department

1100 SW Smith Street, Blue Springs, MO 64015
Phone: (816) 228-0150 Fax: (816) 228-0147
Email: police@bluespringsgov.com

Robert Muenz
Chief of Police

Hotel Ordinance - Calls For Service
Printed on January 7, 2026

[Address->Address] contains '1500 NE Coronado Dr' and
[CFS Date/Time] is between '2025-01-01 00:00:00' and '2025-12-31 23:59:59' and
[Primary Incident Code->Description] does not contain 'extra patrol' and
[Descriptions] does not contain 'motorist' and [Descriptions] does not contain 'water' and
[Descriptions] does not contain 'wildlife' and [Descriptions] does not contain 'fingerprints' and
[Descriptions] does not contain 'alarm' and [Descriptions] does not contain 'property' and
[Descriptions] does not contain 'ACO' and [Descriptions] does not contain 'Fire EMS' and
[Descriptions] does not contain 'suicidal' and [Descriptions] does not contain 'phone' and
[Descriptions] does not contain 'revisit' and [Descriptions] does not contain 'follow' and
[Descriptions] does not contain 'MVA non' and [Descriptions] does not contain 'welfare' and
[Descriptions] does not contain 'duplicate' and [Descriptions] does not contain 'traffic' and
[Descriptions] does not contain 'ped check' and
[Primary Incident Code->Description] does not contain 'relay' and [Descriptions] does not contain 'CIT' and
[Descriptions] does not equal ''

CFS Date	Time	Call Description	CFS #	Report #	Address	
02/16/25	10:48	MVA hit and run	250216-00047	2025-000973	1500 NE CORONADO DR,	
03/19/25	00:40	Suspicious circumstances	250319-00008		1500 NE CORONADO DR,	
03/26/25	19:27	Stealing	250326-00126	2025-001895	1500 NE CORONADO DR,	
04/14/25	16:46	Civil matter	250414-00109		1500 NE CORONADO DR,	RM 202
04/15/25	01:06	Stealing	250415-00002	2025-002342	1500 NE CORONADO DR,	
05/09/25	23:54	Trespass	250509-00145		1500 NE CORONADO DR,	
05/29/25	11:13	Stealing	250529-00041	2025-003388	1500 NE CORONADO DR,	
08/06/25	10:47	Abandoned vehicle	250806-00050		1500 NE CORONADO DR,	
08/26/25	12:47	Trespass	250826-00048	2025-005473	1500 NE CORONADO DR,	ROOM 302
09/17/25	20:59	Trespass	250917-00129		1500 NE CORONADO DR,	
09/19/25	08:17	Assist outside agency	250919-00025		1500 NE CORONADO DR,	
11/18/25	16:18	Investigation	251118-00070		1500 NE CORONADO DR,	
12/02/25	14:59	Parking complaint	251202-00040		1500 NE CORONADO DR,	

Total Records: 13

5

Annual Tier Notification

January of each new year

Previous year CFS are calculated for each hotel

Official letter is hand-delivered to each hotel to notify them of their assigned Tier

Tier classification appeal process

Upon notice of tier classification, the hotel or motel operator may file an appeal within fifteen (15) days of the notice for a hearing before the hearing officer appointed by the City Administrator, as provided for in Chapter 140 of this Code.

6

Tier 1 Requirements

- Maintain a guest log per State Statute.
- Request IDs from permanent guests (over 31 days) and employees
- Run names of permanent guests and employees through National Sex Offender Public Website (NSOPW)
- Ensure sign posting number of registered sex offender permanent guests and employees at front desk (if applicable)

7

Tier 2 Requirements

in addition to all of Tier 1

- Have a hotel or motel operator available on the premises at all times.
- Ensure a BSPD crime prevention assessment of their property is completed.
- Obtain and document the guest vehicle information
  - Make, model, color and license plate number.
- Ensure all guests or occupants of a room provide a picture ID
  - Will be photocopied and maintained in the hotel office during the length of stay.

8

Tier 3 Requirements

in addition to all of Tier 1 and Tier 2

- Provide the Chief of Police with the names of all hotel and motel operators and security staff.
- Ensure that individuals visiting hotel or motel occupants **leave by 11:00 P.M.**
- Conduct **semiannual training sessions for employees** and staff on crime prevention techniques, as assisted by BSPD.
- Provided **24/7 front desk personnel**.

9

Tier 3 Requirements

in addition to all of Tier 1 and Tier 2

- Install and maintain **lighting** in the lobby, parking lots and indoor and outdoor common areas of the hotel or motel.
- Ensure **parking passes** are issued and recorded for all vehicles allowed to park on the premises with each pass marked with the issue date and expiration date.
  - All vehicles shall prominently display the pass on the front windshield.
- Maintain a daily key log.
  - Non-issue currently due to all hotels using digital key card locks
  - Each key found to be missing must have its corresponding lock re-keyed prior to the room being rented. Each master key found to be missing will require the establishment to re-key all corresponding locks. Records of all rooms being re-keyed shall be maintained by the hotel or motel operator for a period of twelve (12) months

10

Tier 3 Requirements

in addition to all of Tier 1 and Tier 2

- The hotel or motel operator will participate in BSPD hotel or motel **crime prevention training** annually.
- Ensure that **all persons visiting guests sign in** at the front desk.
  - A picture **ID shall be required**, photocopied and kept on file during the guest's stay.

11

2025 Hotel Tiers - Applicable Calls for Service

			Final total for the year	
Hotel Name	**Address**	**Rooms**	**CFS**	**Ratio**
Courtyard by Marriott	1500 NE Coronado Dr	121	13	0.107
Days Inn	451 NW Jefferson St	55	16	0.291
Hampton Inn	900 NW South Outer Rd	70	21	0.300
LaQuinta	3402 NW Jefferson St	69	14	0.203
Economy Hotel	3400 NW Jefferson St	64	99	1.547
Sonesta Essential	3120 NW Jefferson St	74	12	0.162
Red Lion Inn and Suites by Sonesta	701 NW South Outer Rd	60	12	0.200
Extended Stay by Welcome Inn	901 NW Jefferson St	123	117	0.951
Welcome Inn	3300 NW Jefferson St	168	130	0.774

12

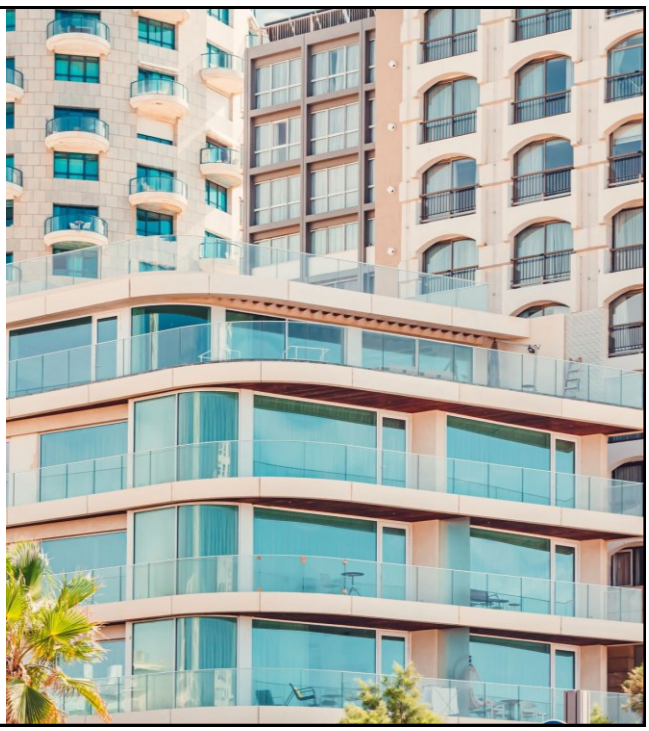
Enforcement

Quarterly inspections	Completed by BSPD Community Services Bureau
Failed inspection	30 days to get back in compliance
Failed re-inspection	CSB notifies the Chief
The Chief of Police will notify any non-compliant hotel or motel operator in writing of the noncompliance finding.	That notification **may also include a recommendation to the Community Development Director that the hotel or motel business license be revoked.**

13

Revocation of Business License

- Those hotels and motels being found **not in compliance** with the standards set forth for their tier after the non-compliance finding, **may have their business license revoked** pursuant to Section 605.150 and Section 140.020.
- An **appeal of this decision may be filed** pursuant to the provisions for administrative appeals in Section 140.020.



14

Four prong approach

- BSPD
- Codes Department
- Jackson County Environmental Health
- CJCFPD



15

Council Meeting Date: Click or tap to enter a date.

Agenda Item #: _____

BLUE SPRINGS
MISSOURI

CITY COUNCIL INFORMATION FORM

DATE SUBMITTED: March 11, 2026

ITEM TYPE: Ordinance

SUBMITTED BY: Christine Cates

CONTRACT NUMBER: N/A

DEPARTMENT: Administration

STRATEGIC PLAN PRIORITY: Community Safety

ITEM DESCRIPTION

Passage of a Bill Amending Chapter 655 Hotels, Motels, Etc. Section 655.010 Definitions; Rules of Construction, City of Blue Springs, Missouri, and adding section 655.130 Refusal to Register to the Code of Ordinances, City of Blue Springs, Missouri.

BACKGROUND

Chapter 655 Hotels, Motels, Etc. of the Code of Ordinances, City of Blue Springs, Missouri provides rules and regulations concerning hotel operations in Blue Springs.

In 2018, the City amended Chapter 655 of its Code of Ordinances by Ordinance No. 4571 to add Section 655.120 – Tier Classification Procedures. This procedure established tier classifications based on Calls For Service to Room Ratio. This ratio is determined by the number of calls for service in a calendar year divided by the total number of guest rooms in a hotel or motel, calculated based on the preceding year's calls for service and

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used to classify a hotel or motel for the current year. Calls for Service (CFS) are defined as a call for law enforcement service related to criminal activity and civil disputes. These include violations of local, state or federal laws which result in City personnel being dispatched as well as any self-initiated investigation based on the observations of law enforcement when it is determined that a violation of law has occurred.

The CFS naming criteria defined in the adopted Ordinance No. 4741 does not match the CFS that the Blue Springs Police Department's (BSPD) Computer-Aided Dispatch (CAD) system uses to log Calls for Service from hotels in Blue Springs. This naming discrepancy makes accurately logging CFS for Hotel Tier Classifications a difficult and time-consuming process, with Officers needing to extensively filter through the CAD system to produce a complete CFS call log for Tier Classifications. By aligning CFS defined in the City of Blue Springs Code of Ordinances with the call types used by the BSPD's CAD System, officers monitoring the Tier Classification will be able to produce Tier Classification Reports more effectively. This will help in monitoring the overall health and safety of all hotels operating within the City of Blue Springs, ensuring that each hotel is in compliance with the Tier Assigned to their premises.

In addition to amending the Code of Ordinances, Staff is proposing adding Section 655.130 Refusal to Register to Chapter 655 as well. These additions reflect the provisions of RSMo 315.067 in permitting any person in charge of the facility the ability to refuse or deny the use of a room, accommodations, facilities or other privileges of the hotel to any person exhibiting any of the following behavior:

1. An individual who is unwilling or unable to pay for the room, accommodations, facilities, or other privileges of the hotel or extended stay hotel;

2. An individual who reasonably appears to be visibly intoxicated, under the influence of alcohol or other drug, or acts in a disorderly manner so as to be

reasonably likely to create a public nuisance;

3. An individual the person in charge of the facility has reason to believe or reasonably believes to be seeking to use a room, accommodations, facilities or other privileges of the hotel or extended stay hotel for an unlawful purpose;

4. An individual the person in charge of the facility has reason to believe or reasonably believes to be bringing in anything which may create an unreasonable danger or risk to other persons, including but not limited to explosives or the unlawful use of firearms;

5. An individual whose use of the room, accommodations, facilities or other privileges of the hotel or extended stay hotel would result in a violation of the maximum capacity of such room, accommodation, facility or hotel.

By adopting this Section into the City's Code of Ordinances, BSPD Officers can direct owners / operators of hotels in the Blue Springs area to a section of the City's code (by way of Missouri State Statute) that provides hotel owners / operators with City Code to enforce protective safety measures at their establishments.

These recommended Code amendments regarding hotel operations are focused on safety and public health. In addition to these changes, BSPD and Staff will continue their work with Jackson County Environmental Health and Central Jackson County Fire Protection District to ensure that any calls, complaints, or issues regarding hotel operations in Blue Springs are being adequately addressed.

FINANCIAL IMPACT

INFORMATION	DETAIL
Contractor:	N/A

PROJECT TIMELINE

INFORMATION	DETAIL
Estimated Start Date	Click or tap to enter a date.
Estimated End Date	N/A

STAFF RECOMMENDATION

Staff recommends approval.

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission: N/A

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Exhibit A.

REVIEWED BY

Requesting Director: PENDING REVIEW

Legal: PENDING REVIEW

Administration: PENDING REVIEW

City Administrator: PENDING REVIEW

Budget: N/A

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Introduced by Councilmember _____ BILL _____

ORDINANCE_____

AN ORDINANCE AMENDING CHAPTER 655 HOTELS, MOTELS, ETC. OF THE CODE OF ORDINANCES, CITY OF BLUE SPRINGS, MISSOURI.

WHEREAS, Chapter 655 Hotels, Motels, Etc. of the Code of Ordinances, City of Blue Springs, Missouri provides rules and regulations concerning hotel operations in Blue Springs.; and

WHEREAS, In 2018, the City amended Chapter 655 of its Code of Ordinances by Ordinance No. 4571 to add Section 655.120 – Tier Classification Procedures, establishing a tier classifications system for hotel operations in Blue Springs based on Calls For Service to Room Ratio.; and

WHEREAS, the City will update the Calls for Services previously defined to be in alignment with the Computer-Aided-Dispatch system to help improve the Blue Springs Police Department's ability to produce Tier Classification Reports more effectively; and

WHEREAS, the City seeks to encourage hotel operators an law enforcement agencies to collaborate to ensure the public safety in and around hotels; and

WHEREAS, hotel owners and operators, as well as guests of such establishments are obligated by state law to follow local ordinances or be subject to ejectment from the hotel (Section 315.075(5) RSMo).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BLUE SPRINGS, MISSOURI, as follows:

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NOTE: LANGUAGE INTO BE ADDED IS UNDERLINED. LANGUAGE TO BE DELETED IS SHOWN AS ~~STRICKEN~~. Sections and Subsections not set out herein are not amended or changed.

Section 1. That Section 655.010 Definitions; Rules of Construction of the Code of Ordinances, City of Blue Springs, Missouri, is hereby amended to read as follows:

Section 655.010. Definitions; Rules Of Construction. [R.O. 1996 § 655.010; Ord. No. 3026 § 1, 11-17-1997; Ord. No. 4741, 5-7-2018]

Terms used in this Chapter shall have the meanings ascribed to them in this Section and shall be construed as indicated in this Section:

CALLS FOR SERVICE (CFS)

All calls for law enforcement service related to criminal activity and civil disputes, as listed below, or violations of local, state or Federal laws which result in City personnel being dispatched or directed to the hotel or motel. "Calls for service" include any self-initiated investigation based on the observation(s) of law enforcement when it is determined, based on the greater weight of evidence, that a violation of law has occurred. Law enforcement calls for service shall be measured by one (1) event or occurrence at a hotel. Multiple calls for one (1) event shall count as one (1) call for service. Calls for service at a particular hotel or motel are cumulative regardless of ownership.

1. Law enforcement call types that represent a call for service include:

   ~~a. ABAND — Abandoned motor vehicle.~~

   ~~b. ARSON — Arson.~~

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~~c. ASLT — Assault.~~

~~d. BOMB — Bomb.~~

~~e. BURG — Burglary.~~

~~f. CHILD — Endanger welfare of child.~~

~~g. CIVIL — Civil matter.~~

~~h. DD — Domestic disturbance.~~

~~i. DI — Death investigation.~~

~~j. DIST — Disturbance.~~

~~k. DRUG — Drug.~~

~~l. FORGERY — Forgery/counterfeiting.~~

~~m. HAR — Harassment.~~

~~n. KID — Kidnapping.~~

~~o. LAW — State law violation.~~

~~p. MIP — Minor in possession of intoxicants.~~

~~q. NOISE — Noise complaint.~~

~~r. ORD — Ordinance violation.~~

~~s. PROPD — Property damage.~~

~~t. ROB — Robbery.~~

~~u. STAT — Special operations.~~

~~v. STEAL — Stealing.~~

~~w. SXO — Sexual offenses.~~

~~x. TERROR — Terrorist threat.~~

~~y. WAR — Arrest warrant/search warrant.~~

1. 911 Hang Up — 911 Hang Up
2. Aban Veh — Abandoned vehicle
3. AC Abuse — ACO Abuse

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4. AC Aggressive — ACO Aggressive Dog
5. AC Barking — ACO Barking
6. AC Bite — ACO Bite
7. AC RAL — ACO Running at Large
8. Aggravated Assault — Aggravated Assault
9. Assault — Assault
10. Bomb — Bomb
11. Burglary — Burglary
12. Child Abuse — Child Abuse
13. Child - Found — Found Child
14. Child – Lost — Lost Child
15. C&I Drive — Careless Driver
16. Civil — Civil Matter
17. Counterfeit — Counterfeit Money
18. Custody — Child Custody
19. Dead Body — Dead Body
20. Deceiving — Deceiving an Officer
21. Disturb Armed — Armed Disturbance
22. Disturb Phys — Physical Disturbance
23. Disturb Verb — Verbal Disturbance
24. Ex Parte Violation — Ex Parte Violation
25. Fireworks — Fireworks
26. Forgery — Forgery
27. Fraud — Fraud
28. Harassment — Harassment
29. Hit and Run — MVA Hit and Run

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30. Homicide — Homicide / Manslaughter
31. ID Theft — Identity Theft
32. Indec Exp — Indecent Exposure
33. Invest — Investigation
34. Kidnapping — Kidnapping
35. Litter — Littering Illegal Dumping
36. Narc — Narcotics J8
37. Neighborhood Problems — Neighborhood Problems
38. Noise — Noise Complaint
39. Officer Assist — Assist Officer – Emergency
40. Parking — Parking complaint
41. Prop Dam — Property Damage
42. Prowler — Prowler
43. Recover Prop — Recovered Stolen Property
44. Robbery — Robbery
45. Sex Off — Sex Offense
46. Shooting — Shooting
47. Shoplifter — Shoplifter
48. Shots Fired — Shots Fired
49. Simple Assault — Simple Assault
50. Solicitors — Solicitors
51. Standby — Standby
52. STAT — STAT Entry
53. Steal – Auto — Auto Theft
54. Stealing — Stealing
55. Sus Cir — Suspicious Circumstances

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56. Threats — Threats

57. Trespass — Trespass

58. Warrant — Warrant

Section 2. That Section 655.130 Refusal to Register is hereby added to the Code of Ordinances, City of Blue Springs, Missouri, and reads as follows

Section 655.130 Refusal to Register

As permitted by the provisions of RSMo 315.067, any person in charge of the facility shall refuse or deny the use of a room, accommodations, facilities or other privileges of the hotel to any person or persons exhibiting any of the following:

1. An individual who is unwilling or unable to pay for the room, accommodations, facilities, or other privileges of the hotel or extended stay hotel;
2. An individual who reasonably appears to be visibly intoxicated, under the influence of alcohol or other drug, or acts in a disorderly manner so as to be reasonably likely to create a public nuisance;
3. An individual the person in charge of the facility has reason to believe or reasonably believes to be seeking to use a room, accommodations, facilities or other privileges of the hotel or extended stay hotel for an unlawful purpose;
4. An individual the person in charge of the facility has reason to believe or reasonably believes to be bringing in anything which may create an unreasonable danger or risk to other persons, including but not limited to explosives or the unlawful use of firearms;

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5. An individual whose use of the room, accommodations, facilities or other privileges of the hotel or extended stay hotel would result in a violation of the maximum capacity of such room, accommodation, facility or hotel.

Section 3. That this Ordinance shall be in full force and effect from and after its passage and approval.

Section 4. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Ordinance, as determined by the City Clerk, may be corrected with the endorsement of the City Administrator without the need to come before the City Council.

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PASSED by the City Council of the City of Blue Springs, Missouri, and approved by the Mayor of Blue Springs, this ___ day of _____ 2026.

CITY OF BLUE SPRINGS

_____

Chris Lievsay, Mayor

ATTEST:

_____

Erin Ford, City Clerk

1st Reading: _____

2nd Reading: _____

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